

REGULAR SESSION

ALLENDALE BOARD OF EDUCATION

January 22, 2020

The Regular Session of the Allendale Board of Education was held in the Brookside School Learning Commons on Wednesday, January 22, 2020. President Capano called the meeting to order at 7:04 pm

The flag salute was led by Mrs. Capano.

Mrs. Engeleit announced that, "The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting at least 48 hours' prior notice on the District website, bulletin boards in Brookside School and Hillside School and by like 48 hours' prior notice to the Borough Clerk, the designated newspapers, and interested parties requesting such notification."

Roll Call Present: Mrs. Capano, President
 Mrs. Gundersen, Vice President
 Mr. Fliegel
 Dr. Prince
 Mrs. Rosner

Also Present: Dr. Michael Barcadepone, Superintendent, and Mrs. Maria Engeleit,
Business Administrator/Board Secretary

MEETING OPEN TO THE PUBLIC – AGENDA ITEMS ONLY

Mrs. Capano informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting, also available on the website. No comments.

Meeting closed to the public for comments/questions on Agenda Items.

BOARD PRESIDENT'S COMMENTS

Mrs. Capano welcomed many present, commenting that it's a good day to recognize students.

SUPERINTENDENT'S REPORT

Dr. Barcadepone welcomed and recognized the Bergen County Chorus Selectees Miquel Granda, Aiden Gawrysiak and Emma Pereira, noting the rigorous selection process and their talents.

Dr. Barcadepone also welcomed and recognized the Cross Country Boys Team as County Champs for their perfect season, and to accomplishing this feat a record five times. The winning season wouldn't have happened without Coach Steve Ritter and his dedication to coaching his talented runners. Captains Tim Cobb, Shane Jasko, Jeffery Sohn and Adam Soell were among those receiving certificates of the following resolution:

NEW BUSINESS

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following resolution:

WHEREAS THE BOYS' CROSS COUNTRY TEAM WAS UNDEFEATED DURING THE FALL 2019 DUAL MEET SEASON; AND

WHEREAS, THE TEAM WON THE MICHAEL CABAJ MEMORIAL CHAMPIONSHIP MEET FOR BERGEN COUNTY MIDDLE SCHOOLS AT 20TH CENTURY PARK IN GARFIELD, NJ ON MONDAY, OCTOBER 21, 2019;

NOW, THEREFORE, BE IT RESOLVED, THAT WE ACKNOWLEDGE AND CONGRATULATE THE MEMBERS OF THE 2019 BOYS' CROSS COUNTRY TEAM FOR THEIR FIFTH CONSECUTIVE UNDEFEATED SEASON AND PRESENT THIS TESTIMONIAL TO THEM; AND

BE IT FURTHER RESOLVED, THAT THIS RESOLUTION BE ADOPTED AND DULY RECORDED IN THE OFFICIAL MINUTES OF THE BOARD OF EDUCATION, BOROUGH OF ALLENDALE, COUNTY OF BERGEN, NJ.

SUPERINTENDENT'S REPORT (continued)

Dr. Barcadepone provided the Report Period I: Student Safety Data System (SSDS) data along with the Bus Drill Report Period I: September 1, 2019 through December 31, 2019 data. The District conducts a bus drill every time a field trip departs. The scores in the SSDS can be attributed to training sessions, a visit from the parent of *Mallory's Army* held at Brookside School on November 20, 2020, and student wellness Fridays. The Mallory's Army Foundation was formed after the death of 12-year-old Mallory Grossman following months of bullying in-person and online from several classmates.

Dr. Barcadepone commended Ms. Emma Brooke, Brookside Language Arts teacher for sending an email to WNBC bragging about the BTV program and inviting them to visit and evaluate. Emmy award winning journalist Ms. Jen Maxfield and crew visited this morning, collaborating on a BTV show and NBC vignette that was absolutely fantastic experience for the students. Dr. Barcadepone thanked Ms. Brooke for thinking outside the box, Mr. Ritter for the daily BTV broadcasts, Mr. Paul Gomez, our IT Administrator for working with Mr. Winkelstein and the custodians for the tech and equipment work for the renovation of the BTV studio. Mr. Fliegel inquired if we would invite Ms. Maxfield back to discuss importance of public speaking; Dr. Barcadepone would be happy to have her and the crew return.

Dr. Barcadepone introduced Mr. Paul Lerch, from the District's auditing firm, Lerch, Vinci and Higgins, LLP, to present the Comprehensive Annual Financial Report Presentation for the school year ending June 30, 2019. Mr. Fleigel inquired about debt shown in one area; Mr. Lerch confirmed this debt has been paid down and that the District has been fiscally prudent in using reserves and budget funds.

COMMITTEE REPORTS **BUILDINGS & GROUNDS**

Mrs. Capano reported the committee met earlier tonight; topics discussed included Summer 2020 Facility Use; other recent Facility Use Requests; the 2020-2021 Budget calendar and facility projects for both schools; updates on the 2019-2020 projects including the Brookside Roof Replacement; and Brookside Replacement Window Shades.

POLICY

Mrs. Gundersen reported the committee did not meet, no report.

FINANCE

Mrs. Rosner reported the committee met earlier tonight; topics discussed included: the 2018-2019 audit presented earlier tonight; 2020-2021 Budget calendar and school budgets; State Aide anticipated to remain flat; while tax levy remain at a 2% increase Board Committee priorities including RealTime to replace Genesis and PowerSchool and Smart Board replacement; and capital projects for the campus. The finished budget must be submitted to the Bergen County Office of the DOE by March 20th; details will be on the March 18, 2020 BOE meeting for approval by the Board. Additional meetings have been scheduled for February 12th at 5:30pm and March 13th at 11 am.

EDUCATION

Mrs. Gundersen reported the committee has a meeting scheduled for January 30, 2020.

TECHNOLOGY

Dr. Prince reported the committee did not meet, no report

NEGOTIATIONS

Mr. Fliegel reported the committee met earlier tonight with the AEA representatives and covered ground rules and future meetings dates; first meeting date will be February 3, 2020. Goal for both sides is to replicate the last contract negotiations without legal recourse and to share proposals by January 29, 2020.

MINUTES

On motion by Mr. Fliegel and seconded by Dr. Prince, and unanimously carried by roll call vote, the Board approved the following resolution:

BE IT RESOLVED, to approve the minutes of the following meetings:

January 7, 2019	Reorganization Session
January 7, 2019	Executive Session
January 7, 2019	Regular Session

PERSONNEL

On motion by Mr. Fliegel and seconded by Mrs. Rosner, and carried by roll call vote, the Board unanimously approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following substitute(s) for the 2019-2020 school year:

Thomas Cahill Custodian (pending completion of paperwork)

BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to June Taylor, Hillside School Secretary, at her hourly rate of \$35.11, for an additional two hours from 6:00-8:00 pm, to conduct the Kindergarten Registration on February 4, 2020.

BE IT RESOLVED, upon recommendation of the Superintendent, to retroactively approve payment to Mr. Truglio, Campus Greeter, for an additional hour and forty-five minutes (starting at 6:00 am), at his hourly rate of \$15.50, on Wednesday, January 22, 2020, for WNBC visit to Brookside School.

The Board thanked Mr. Truglio for his dedication for coming at such an early hour.

EDUCATION

On motion by Mrs. Gundersen and seconded by Dr. Prince, and carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following field trip(s):

The Bronx Zoo	H4	Cost per Student: \$41
New York City Broadway Show	B8	Cost per Student: \$210
J.A. McFaul Environmental Center	H7	Cost per Student: \$9
Culinary Institute of America	B9	Cost per Student: \$118

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the Bus Drill Report for Period I: September 1, 2019 through December 31, 2019, as per Education Attachment I.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the Teacher Cadet Program working under the guidelines of the Center for Educator Recruitment, Retention & Advancement (CERRA) and Fairleigh Dickinson University (FDU). This program represents one of the most effective pre-collegiate teacher recruitment programs in the nation. Per the list below, these cadets are scheduled to be in both Brookside School and Hillside School from Monday, February 24, 2020 thru Thursday, April 30, 2020 working under the tutelage of the teachers assigned.

TEACHER'S NAME	SCHOOL	GRADE	CADET'S NAME
Ellen Vivino	Hillside	3rd Grade	Ashley Ben-Mayor
Tara Doll	Hillside	3rd Grade	Isabella Berlinger
Maria Keenan	Hillside	Kindergarten	Lindsey Blacher

BE IT RESOLVED, upon recommendation of the Superintendent, to approve a Brookside School placement for the following candidate for Practicum Fieldwork Placement (observation only) from February through April 2020, one two hour visit/week for 13 weeks, under the tutelage of Ms. Jessica Parciasepe:

Ms. Sarah Berndt – Ramapo College of NJ: EDUC 346 Course

BE IT RESOLVED, in order to be in compliance with the Student Safety Data System Reporting of violence, vandalism, and harassment, intimidation and bullying to the District Board of Education for Report Period I, September 1 through December 31, 2019, the Chief School Administrator has reported the following: there were no incidents of violence and vandalism, and there were no HIB incidents.

BE IT RESOLVED, in order to be in compliance with the Student Safety Data System Reporting of HIB Training and Program Reporting, The Chief School Administrator has confirmed the Trainings and Programs which took place during Report Period I, September 1 through December 31, 2019.

BE IT RESOLVED, to affirm that all reporting information, as outlined in Resolutions 5 and 6 above, was submitted to the NJ State Department of Education, as per Education Attachment II.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the request for Clare Hurst, a student from Fairleigh Dickinson University, to shadow Dr. Carlea Dries, District Psychologist, one day per week from January 23 through May 11, 2020.

SPECIAL EDUCATION

On motion by Dr. Prince and seconded by Mr. Fliegel, and carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED, to approve occupational therapy services with School Based Therapy Services, Inc., District OT provider, for Special Education student #001806, 1 x 30 minutes per week, effective January 23, 2020, at the rate of \$47.50 per week, as per the student's IEP and as recommended by the Child Study Team.

BE IT RESOLVED, to approve a contract with Pascack Valley Council for Special Education (Region II) to provide an independent educational evaluation and written report for Special Education student #000203, at the rate of \$475 plus additional costs as per the contract, as a result of a Special Education Mediation Agreement dated January 6, 2020.

BE IT RESOLVED, to approve a contract with Pascack Valley Council for Special Education (Region II) for parent training services for Special Education student #000201, for a total of 10 hours, at the rate of \$100/hour plus additional costs as per the contract, and as recommended by the Child Study Team.

BE IT RESOLVED, to accept the January 7, 2020 resignation received from Carrie Gabriel, Special Education Aide, effective January 24, 2020.

BUSINESS OFFICE/FINANCE

On motion by Mrs. Gundersen and seconded by Dr. Prince, and carried by roll call vote, the Board unanimously approved the following resolutions:

BE IT RESOLVED to approve the Report of the Secretary to the Board of Education for the month of November 2019, as per Business Attachment I.

BE IT RESOLVED, to approve the Report of the Treasurer for the month of November 2019, as per Business Attachment II.

BE IT RESOLVED, to approve the Bill List dated January 22, 2020 in the amount of \$344,800.03, as per Business Attachment III.

BE IT RESOLVED, to approve the Food Services Bill List dated January 22, 2020 in the amount of \$29,354.69, as per Business Attachment IIIA.

BE IT RESOLVED, to approve the budgetary transfers for the month of November 2019, as per Business Attachment IV.

BE IT RESOLVED as per N.J.A.C. 6A:23A-16.10(c)4, A district board of education, after review of the school business administrator/board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district school officials hereby certifies that no fund has been over expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq. for the following seminars/workshops: [MF1]

Name	Conference Title	Place	Date of Trip	Total Estimated Expenses*
T. DeMarco J. Kim	NJ School Buildings & Grounds Association (NJSBGA) Expo 2020	Harrah's Conference & Exposition Center Atlantic City, NJ	3/22-25/20	\$394 pp
L. Roche	Stop the Bleed for NJ Schools	Morris County Safety Academy Morristown, NJ	1/31/2020	\$-0-
A. Maroulis C. Danahy A. Turdo K. Lopes M. Souza B. Princing E. Diomedede	VPA PD Trip	Museum of Arts & Design, New York, NY	2/12/2020	\$234 total**

B. Winkelstein K. Snedeker C. Mather	Disney World Preparation for 6th Grade Field Trip	Disney World, Orlando, FL	2/28-3/1/20	\$1,124.36 pp
A. Maroulis	ASCD Empower 20	Los Angeles, CA	3/13-3/16/20	\$799 pp*
M. Engeleit	Long Range Facilities Planning (LRFP)	NJASBO Robbinsville, NJ	2/05/20	\$100
E. Greenan	Northeast Bergen County School Board Insurance Group (NESBIG) Meeting	Wash.Twp., NJ	2/05/20	-0-

*Does not include mileage and sustenance as they are contractual
 **Title II Funds

BE IT RESOLVED, to accept the Comprehensive Annual Financial Report (CAFR) and the Auditor’s Management Report (AMR) on Administrative Findings, for the fiscal year ended June 30, 2019.

BE IT RESOLVED, in connection with the Auditor’s Management Report dated June 30, 2019, to approve the Corrective Action Plan, in accordance with Business Attachment V.

BUILDINGS & GROUNDS

On motion by Mrs. Rosner and seconded by Mrs. Gundersen, and carried by roll call vote, the Board unanimously approved the following resolutions:

BE IT RESOLVED to retroactively approve the use of the Brookside School Auditorium on Mondays for cast rehearsals, December 9, 2019 through March 13th, 2020, for the 4th & 5th Grade Musical Revue, to be held on Tuesday, March 3, 2020.

BE IT RESOLVED to retroactively approve the use of the Brookside School Auditorium for cast rehearsals, January 6nd through March 13th, 2020 for the Spring 2020 Musical, to be held on Friday, March 13th and Saturday, March 14th, 2020.

BE IT RESOLVED to approve the Brookside Class of 2020 Basketball Games Fundraiser, Faculty & Parents vs. Grade 8 Basketball Team Students, to be held in the Brookside School Gymnasium on February 27, 2020.

BE IT RESOLVED to approve the Brookside Class of 2020 Volleyball Games Fundraiser, Faculty & Parents vs. Grade 8 Volleyball Team Students, to be held in the Brookside School Gymnasium on March 26, 2020.

NEW BUSINESS

Dr. Barcadepone thanked Ms. Brooke again for thinking outside the box in scheduling the WNBC event this morning and wished her success as she participates in the Wheel of Fortune program.

MEETING OPEN TO THE PUBLIC – NON AGENDA ITEMS

Mrs. Capano informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting, also available on the website.
 No further public comments or questions.

ADJOURNMENT

On motion by Dr. Prince and seconded by Mrs. Gundersen, and unanimously carried by roll call vote, the Board adjourned the Regular Session at 8:05 pm.

Respectfully submitted,

Mrs. Maria Engeleit
Business Administrator/Board Secretary