

**REGULAR SESSION**

**ALLENDALE BOARD OF EDUCATION**

**March 13, 2019**

The Regular Session of the Allendale Board of Education was held in the Brookside School Learning Commons on Wednesday, March 13, 2019. On motion by Mrs. Keeble and seconded by Mrs. Capano and carried by roll call vote, the Board reconvened the meeting at 7:05 pm.

The flag salute was led by Mr. Fliegel.

Mrs. Engeleit announced that, "The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting at least 48 hours prior notice on the District website, bulletin boards in Brookside School and Hillside School and by like 48 hours prior notice to the Borough Clerk, the designated newspapers, and interested parties requesting such notification."

**Roll Call**      Present:      Mr. Fliegel, President  
Mrs. Capano, Vice President  
Mrs. Keeble  
Mrs. Gundersen  
Dr. Prince

Also Present: Dr. Michael J. Barcadepone, Superintendent and Mrs. Maria L. Engeleit,  
Business Administrator/Board Secretary

**MEETING OPEN TO THE PUBLIC – AGENDA ITEMS ONLY**

Mr. Fliegel informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting, also available on the website. No public comments or questions.  
Meeting closed to the public for comments/questions on Agenda Items.

**BOARD PRESIDENT'S COMMENTS**

Mr. Fliegel, President, commented on what an amazing project International Night is for students and families alike. Students see that life is much broader than Hillside School and Allendale and learn that so many different cultures and ethnicities are part of the Allendale Community. The interaction among groups showing their expertise and heritage is a great testament to our town.

**SUPERINTENDENT'S REPORT**

Dr. Barcadepone congratulated the Grade 5 students on a successful "Mission to Mars" classroom conversion and parent presentation. The faculty and administrators have already conducted a debrief session putting together lessons learned for next year's event. Each grade level is now doing an annual weekly project that involves putting aside regular classroom instruction in favor of a project based learning approach.

The District recently hosted the Fairlawn School District who was interested in seeing Allendale's curriculum for the Gifted and Talented Program. Board Member discussion ensued on how in four short years, the G&T program has so improved that it is now a program to be modeled by other districts

The DOE released the School Performance Reports to the public this week. Some school districts have received reports with significant data errors. Superintendent/BOE discussion ensued on issues within Allendale's reports as they pertain to scoring at certain grade levels. The Performance Reports cover 5 different types of scores and the District ranks 53<sup>rd</sup>. From a pure academic standpoint, which is just test

scores measured by School Digger.com, the District ranks 3<sup>rd</sup>. BOE discussion ensued on score suppression rules that exist to protect student identity and the impact these rules have on actual performance results.

**COMMITTEE REPORTS**  
**BUILDINGS & GROUNDS**

Mrs. Capano reported the committee met on March 6, 2019 and topics discussed included: Planned 2019 Summer Projects including a Brookside School roof replacement and paver replacement and repair for the Brookside Main Entrance Walkway; Summer Educational Programs and Facility Rental Programs (ALEOOP – at Hillside this year and Jr. Police Academy) and their Facilities Impact; and Summer Cleaning.

**POLICY**

Mrs. Keeble reported the committee met on March 11, 2019 and reviewed several policies from Policy Alert 217 which will be on the 3/27/19 agenda for a first reading. Policy topics included: a series on Safe Schools that involved a language change only; summer practice schedules and heat acclimation for school sponsored sports and extra-curricular activities; new Health and PE curriculum requirements; attendance at memorial services for students and/or staff; service animals; transgender students; nutrition and approved snack list; and opioid antidotes at school functions; progressive discipline for suspicion of substance abuse.

**FINANCE**

Mr. Fliegel reported the committee met earlier tonight to review the preliminary 2019-2020 Budget for submission to the County, with a 2% increase in the tax levy. The cost of Buildings and Grounds projects will be in excess of what will be withdrawn from Capital Reserve. Those excess costs will be met by using a portion of the operating budget. Approval to submit this budget to the County Office for review is on tonight's agenda.

**EDUCATION**

Mrs. Gundersen reported the committee did not meet; no report.

**TECHNOLOGY**

Dr. Prince reported the committee did not meet; no report.

**NEGOTIATIONS**

Mrs. Keeble reported the committee met on March 6, 2019 with topics discussed being the employment terms and conditions of non-bargaining unit employees in compliance with federal and state labor laws.

**MINUTES**

On motion by Mrs. Capano and seconded by Dr. Prince, and unanimously carried by roll call vote, the Board approved the following resolution:

BE IT RESOLVED, to approve the minutes, as amended, of the following meetings:

February 27, 2019	Executive Session
February 27, 2019	Regular Session

**PERSONNEL**

On motion by Mrs. Capano and seconded by Dr. Prince, and unanimously carried by roll call vote, the Board unanimously approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment at the hourly rates listed below, to the following Special Education Aides to attend one hour of PARCC test training on April 10<sup>th</sup> from 3:30-4:30pm.

<b>NAME</b>	<b>GRADEL LEVEL</b>	<b>HOURLY RATE</b>
Carol Kolb	3 <sup>rd</sup> Grade	\$21.55
Roni Ann Jansen	3 <sup>rd</sup> Grade	\$21.55
Susan Messina	3 <sup>rd</sup> Grade	\$21.55
Joan Pilkington	3 <sup>rd</sup> Grade	\$21.55
Denise Greenan	4 <sup>th</sup> Grade	\$21.17
Mary Fortune	5 <sup>th</sup> Grade	\$21.55
Patricia Zoeller	7 <sup>th</sup> Grade	\$21.55

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the staff appointment and stipend payment for the following amended Spring Sports Stipend positions for the 2018-2019 school year (previously approved at 11/14/18 BOE Meeting - over 70 students have signed up for the Team\*), per Personnel Attachment I:

Boys’/Girls Track Coach*	Sean Bulger	Stipend Amount	\$3,254
Boys’ Baseball Coach	Stephen Ritter	Stipend Amount	\$3,254

Dr. Barcadepone thanked Mr. Ritter for stepping up as Brian Walis accepted a coaching position with Upper Saddle River.

BE IT RESOLVED, upon recommendation of the Superintendent, to retroactively approve a medical leave of absence for Employee #4289, effective March 6, 2019 until further notice.

BE IT RESOLVED, upon recommendation of the Superintendent, to accept with regret, the March 8, 2019 letter of intent to retire, effective June 30, 2019, received from Mrs. Patricia Bombolevicz, Brookside School Nurse. Mrs. Bombolevicz will have completed her 23<sup>rd</sup> year in the District at the end of the 2018-2019 school year.

Mr. Fliegel commended Mrs. Bombolevicz for her many nursing activities and responsibilities during the school year and school day, and for also taking on a role in the AEA negotiations team for the benefit of the District. The District offers its sincere gratitude and well wishes in her retirement.

**EDUCATION**

On motion by Mrs. Gundersen and seconded by Mrs. Keeble, and unanimously carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following field trip(s):

Grade 2 ~~March 4, 2019~~ **April 23, 2019** Community Center Theatre Mayo Ctr, NJ  
 Per Student Cost \$18

*This trip coincides with all our science and enrichment units. The story has many themes that apply to 2<sup>nd</sup> grade: Resiliency, Creative Problem Solving, Teamwork, Friendship, School, Collaboration, Science, Engineering and Architecture*

**SPECIAL EDUCATION**

On motion by Dr. Prince and seconded by Mrs. Gundersen, and unanimously carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED, to approve payment to Rickard Rehabilitation, District PT Provider, for a physical therapy evaluation to be conducted for the following District student, as part of a 504 Evaluation and as recommended by the 504 Team:

<b>SCHOOL</b>	<b>STUDENT #</b>	<b>COST</b>
Hillside School	X001001	\$365

**BUSINESS OFFICE/FINANCE**

On motion by Mrs. Capano and seconded by Mrs. Gundersen, and unanimously carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED to approve the Report of the Secretary to the Board of Education for the month of January 2019, as per Business Attachment I.

BE IT RESOLVED, to approve the Report of the Treasurer for the month of January 2019, as per Business Attachment II.

BE IT RESOLVED, to approve the Bill List dated March 13, 2019 in the amount of \$437,817.53, as per Business Attachment III.

BE IT RESOLVED, to approve the Food Services Bill List dated March 13, 2019 in the amount of \$9,495.30, as per Business Attachment IIIA.

BE IT RESOLVED, to approve the budgetary transfers for the month of January 2019, as per Business Attachment IV.

BE IT RESOLVED as per N.J.A.C. 6A:23A-16.10(c)4, A district board of education, after review of the school business administrator/board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district school officials hereby certifies that no fund has been over expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq. for the following seminars/workshops:

<b>Name</b>	<b>Conference Title</b>	<b>Place</b>	<b>Date of Trip</b>	<b>Total Estimated Expenses*</b>
A. Stein	The Curious Classroom: Building Knowledge with Student-Directed Inquiry	Rutgers Douglas Student Center New Brunswick, NJ	3/22/19	\$150

C. Danahy	NJDOE Curriculum Units Project: How Will that Impact You?	FEA Conference Center, Monroe, NJ	3/22/19	\$ - 0 -
C. Dries	American Academy of Pediatric Neuropsychology Conference	Bally's Las Vegas Hotel & Casino, Las Vegas, NE	4/12-14/19	\$334**
J. Cannici	Best, Most Powerful Strategies for Teaching World Languages Gr. 6-12	Newark Crowne Plaza, Fairfield, NJ	5/17/19	\$269
B. Chow C. Rooney L. Heitman	IMSE Orton-Gillingham Comprehensive Training	Secaucus, NJ	7/8-12/19	\$1,175/pp**
N. Mehlbrech C. McKeon	IMSE Orton-Gillingham Comprehensive Training	Secaucus, NJ	7/29-8/2/19	\$1,175/pp**

\*Does not include mileage and sustenance as they are contractual  
 \*\*2019 Title II Funding will be utilized for the costs incurred with this conference.

Dr. Barcadepone thanked all the teachers attending the important Orton training that will be a benefit to our students.

WHEREAS, the 2019/2020 Budget is due to be submitted for review and approval by the Bergen County Office of the Department of Education by March 20, 2019; now

BE IT RESOLVED, that the Allendale Board of Education, County of Bergen, approves the Preliminary 2019/2020 School Year Budget as follows:

General Current Expense (Funds 11)	\$17,482,582
Capital Outlay (Fund 12)	1,412,274
Transfer to Charter Schools	41,751
<b>TOTAL GENERAL FUND</b>	<b>\$18,937,057</b>
Special Revenue (Fund 20)	180,700
Debt Service (Fund 40)	423,889
<b>TOTAL EXPENDITURES/APPROPRIATIONS</b>	<b>\$19,541,646</b>

BE IT FURTHER RESOLVED that this budget includes in its General Fund revenues, the use of Maintenance Reserve, in the amount of \$125,000, the use of Capital Reserve in the amount of \$670,000, and the use of \$117,444 in additional State Aid received July 2018 as designated by Business Office/Finance Resolution #6 at the July 18, 2018 public meeting.

WHEREAS 6A:23A-7.3 provides that the Board of Education shall establish in its annual school budget a maximum travel expenditure; an amount that may be allotted for such, which is \$22,635, and

BE IT FURTHER RESOLVED the Allendale Board of Education established a 2018/2019 maximum travel budget of \$16,635, with an amount spent as of February 1, 2019 of \$3,211; now

BE IT FINALLY RESOLVED, that the GENERAL FUND tax levy of \$15,794,474 and DEBT SERVICE tax levy \$301,242 be approved to support the 2019/2020 school year budget.

**MEETING OPEN TO THE PUBLIC – NON AGENDA ITEMS**

Mr. Fliegel informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting, also available on the website.  
 No further public comments or questions.

**ADJOURNMENT**

On motion by Dr. Prince and seconded by Mrs. Capano, and unanimously carried by roll call vote, the Board adjourned the Regular Session at 7:49 pm.

Respectfully submitted,

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Mrs. Maria Engeleit  
Business Administrator/Board Secretary