

REGULAR SESSION

ALLENDALE BOARD OF EDUCATION

March 18, 2020

The Regular Session of the Allendale Board of Education was held in the Brookside School Learning Commons on Wednesday, March 18, 2020. President Capano called the meeting to order at 7:00 pm.

The flag salute was led by Mrs. Capano.

Mrs. Engeleit announced that, "The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting at least 48 hours' prior notice on the District website, bulletin boards in Brookside School and Hillside School and by like 48 hours' prior notice to the Borough Clerk, the designated newspapers, and interested parties requesting such notification."

Roll Call Present: Mrs. Capano, President
Mrs. Gundersen, Vice President
Dr. Prince
Mrs. Rosner

Absent: Mr. Fliegel

Also Present: Dr. Michael Barcadepone, Superintendent, Mrs. Maria Engeleit,
Business Administrator/Board Secretary and Mrs. Elaine Greenan,
Confidential Secretary to the Business Administrator/Board Secretary

BOARD PRESIDENT'S COMMENTS

Mrs. Capano welcomed those in attendance via conference call. She thanked those who called in to attend explaining this meeting structure is uncharted territory; the Board members were in attendance in the Learning Commons. She allowed some time to those calling in to reach the meeting.

MEETING OPEN TO THE PUBLIC – AGENDA ITEMS ONLY

Mrs. Capano informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting, also available on the website.

An attendee emailed Mrs. Engeleit that it was difficult to hear via the conference call connection. Mrs. Capano asked those listening to mute their phones. No further comments or questions.

Meeting closed to the public for comments/questions on Agenda Items.

BOARD PRESIDENT'S COMMENTS

Mrs. Capano advised that as publicly notified, and in light of the current circumstances (Covid-19), the Board of Education is holding its Public Meeting as scheduled. The Board of Education is still responsible for submitting its 2020-2021 Budget within the expected timelines. Therefore, we have changed the public format in order to hold the meeting to be held via conference call, with members of the public invited to email questions or comments on both Agenda items, and other items of school interest to the Board Secretary. The Board Secretary will read aloud all emails received for this purpose.

SUPERINTENDENT'S REPORT

Science Testing Report - Dr. Barcadepone presented preliminary results for the NJ Science test report for Grades 5 and 8. This is the first year of the test with 4 levels to the test: level 3 and 4 passing; level

1 and 2, not passing. Grade 5 showed 51% passing, 50 % better than the state average and comparable to peers. Grade 8 had a 47.5% passage rate that is 2.5 times better than the state average and also comparable to peer districts. A full report will be forthcoming once received. Dr. Barcadepono thanked everyone involved for their cooperation and patience in dealing with the Coronavirus guidelines, remote learning capabilities, and general upheaval to school as we know it. Dr. Barcadepono gave kudos to the administration, staff, custodians, secretaries, parents and students for what is now Day 3 of remote learning and school closure. Our custodial staff has completely disinfected all classrooms. It is incredible to think that all this was up and running with such short notice; Dr. Barcadepono credited Paul Gomez, IT Administrator for coordinating the efforts and working 24/7 answering teachers, parents, students to get it done. Dr. Barcadepono thanked the parents for their support and notes of how well this is going; it is very much appreciated.

COMMITTEE REPORTS
BUILDINGS & GROUNDS

Mrs. Capano reported the committee did not meet; no report.

POLICY

Mrs. Rosner reported the committee did not meet; no report.

FINANCE

Mrs. Rosner reported the committee met last Friday for final 20-21 budget review; said budget is on tonight's agenda for submission to the county for approval.

EDUCATION

Mrs. Gundersen reported the committee did not meet; no report.

TECHNOLOGY

Dr. Prince reported the committee did not meet, no report

NEGOTIATIONS

Dr. Prince reported the committee met with the AEA representatives last week; the meeting this week was cancelled; next meeting on the calendar was for end March, will be determined if that meeting will take place. The last meeting was another productive session; talks are proceeding well.

MINUTES

On motion by Dr. Prince and seconded by Mrs. Rosner, and carried by roll call vote, the Board approved the following resolution:

Mrs. Capano	YES
Mrs. Gundersen	YES
Dr. Prince	YES
Mrs. Rosner	YES

BE IT RESOLVED, to approve the minutes of the following meetings:

March 4, 2020	Executive Session
March 4, 2020	Regular Session

PERSONNEL

On motion by Mrs. Gundersen and seconded by Dr. Prince, and carried by roll call vote, the Board unanimously approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to the following P/T Physical Education teachers for their attendance at a K-8 Health and Wellness Articulation Workshop on Thursday, April 2, 2020:

NAME	HOURS	PAYMENT
Jake Rizer, P/T Phys Ed	2.0/day	\$40/hour – Total \$80/day
Ken Brown, P/T Phys Ed	2.0/day	\$40/hour – Total \$80/day

BE IT RESOLVED, upon recommendation of the Superintendent, to approve a change in the 2019-2020 Extra-Curricular Stipend payment to the Table Tennis Advisors:

Randy DeFeo \$309
 Scott Burns \$619 (Handling Winter & Spring Session)

BE IT RESOLVED, upon recommendation of the Superintendent, to approve a revision to Boys’ Baseball for the 2019-2020 Spring Sports Extra Curricular Stipend Positions, per Personnel Attachment I.

EDUCATION

On motion by Dr. Prince and seconded by Mrs. Gundersen, and carried by roll call vote, the Board unanimously approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following field trip(s):

New Jersey Law Center B12 Cost per Student: \$-0-
 Convocation B13 Cost per Student: \$-0-
 Hillside School (Music) B14 Cost per Student: \$-0-

BE IT RESOLVED, upon recommendation of the Superintendent, to approve a Hillside School placement for the following candidate for Student Teacher Placement from September 4, 2020 (2 days/week) through May 7, 2021 (full time – 550 hours), under the tutelage of (to be determined for 2nd or 3rd grade):

Ms. Kayla Nuzzo – Ramapo College of NJ: Elementary Grades 1-4

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the Agreement for Independent Course Study, Algebra II, for I.K. at Northern Highlands Regional High School for the 2019-2020 school year, per Education Attachment I.

SPECIAL EDUCATION

On motion by Dr. Prince and seconded by Mrs. Gundersen, and carried by roll call vote, the Board unanimously approved the following resolutions:

BE IT RESOLVED, to approve a contract with School Based Therapy Services, Inc., District OT provider, to conduct an occupational therapy evaluation for Hillside Student #000319, as part of a 504 Evaluation Plan, after March 18, 2020, at the rate of \$300, as recommended by the Child Study Team.

BE IT RESOLVED, to approve a contract with School Based Therapy Services, Inc., District OT provider, to conduct an occupational therapy evaluation for Special Education Student #000914, as part of a CST re-evaluation plan, to be conducted after March 18, 2020, at the rate of \$300, as recommended by the Child Study Team.

BE IT RESOLVED, to approve payment to Dr. Sameh Ragheb, to conduct a psychiatric evaluation for Special Education Student #000914, as part of a CST re-evaluation plan, to be conducted after March 18, 2020, at the rate of \$600, as recommended by the Child Study Team.

BUSINESS OFFICE/FINANCE

On motion by Mrs. Gundersen and seconded by Dr. Prince, and carried by roll call vote, the Board unanimously approved the following resolutions:

BE IT RESOLVED to approve the Report of the Secretary to the Board of Education for the month of January and February 2020, as per Business Attachment I.

BE IT RESOLVED, to approve the Report of the Treasurer for the month of January and February 2020, as per Business Attachment II.

BE IT RESOLVED, to approve the Food Services Bill List dated March 18, 2020 in the amount of \$17,941.59, as per Business Attachment IIIA.

BE IT RESOLVED, to approve the budgetary transfers for the month of January and February 2020, as per Business Attachment IV.

BE IT RESOLVED as per N.J.A.C. 6A:23A-16.10(c)4, A district board of education, after review of the school business administrator/board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district school officials hereby certifies that no fund has been over expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq. for the following seminars/workshops:

<i>Name</i>	<i>Conference Title</i>	<i>Place</i>	<i>Date of Trip</i>	<i>Total Estimated Expenses*</i>
C. Dries	Cognitive Behavioral Treatment of Pediatric OCD	The Nassau Club, Princeton, NJ	3/27/2020	\$75**
C. Perla	Leadership Strategies for Effective In-Class/Team Teaching	NJPSA/FEA, Monroe, NJ	3/30/2020	\$100**

*Does not include mileage and sustenance as they are contractual
 **2020 ESEA Title II funding will be used for the costs of this workshop.

WHEREAS, the **2020/2021 Budget** is due to be submitted for review and approval by the Bergen County Office of the Department of Education by March 20, 2020;

NOW BE IT RESOLVED, that the Allendale Board of Education, County of Bergen, approves the Preliminary 2020/2021 School Year Budget as follows:

General Current Expense (Fund 11)	\$17,838,278
Capital Outlay (Fund 12)	1,338,393
TOTAL GENERAL FUND	\$19,176,671
Special Revenue (Fund 20)	184,465
Debt Service (Fund 40)	430,035
TOTAL EXPENDITURES/APPROPRIATIONS	\$19,791,171

BE IT FURTHER RESOLVED that this budget includes in its General Fund revenues, the use of Maintenance Reserve, in the amount of \$125,000, and the use of Capital Reserve in the amount of \$560,000,

WHEREAS 6A:23A-7.3 provides that the Board of Education shall establish in its annual school budget a maximum travel expenditure; an amount that may be allotted for such, which is \$20,150, and

BE IT FURTHER RESOLVED the Allendale Board of Education established a 2019/2020 maximum travel budget of \$22,635, with an amount spent as of February 1, 2020 of \$5318; now

BE IT FINALLY RESOLVED, that the GENERAL FUND tax levy of \$16,110,363 and DEBT SERVICE tax levy \$302,616 be approved to support the 2020/2021 school year budget.

MEETING OPEN TO THE PUBLIC – NON AGENDA ITEMS

Mrs. Capano informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting, also available on the website.

No further public comments or questions.

NEW BUSINESS

On advice from the District attorney, in the event of additional extraordinary circumstances, Dr. Bacadepone advised the board of a revision to our Bylaw 9325 (Conduct of Board Meetings) that would allow different parameters for electronic participation and virtual meetings. Mrs. Capano read the policy and board discussion ensued; all agreed it is in the best interest as this will allow the district to explore other options for clear communication in the future.

On motion by Mrs. Gundersen and seconded by Mrs. Rosner, and carried by roll call vote, the Board unanimously approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the first reading and adoption of Bylaw 9325 (Conduct of Board Meetings). Due to time constraints, a second reading has been suspended.

Mrs. Gundersen and Dr. Prince spoke on the continued need for parents and students to be cognizant that the coronavirus is spread via close contact. Limiting social contact is crucial. Children may not fully comprehend the no playdate idea.

MEETING OPEN TO THE PUBLIC – NON AGENDA ITEMS (continued)

Mrs. Capano informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting, also available on the website.

A parent offered praise for the amazing work that has been accomplished in the last 3 days. The work is meaningful instruction not just filler like many other districts are using. What can parents expect for next year with the unknown factors, how students will fare in their progress, will class sizes change per the budget that is being submitted to the county?

Dr. Barcadepone cannot provide any foresight to the unknown. He advised that no guidelines or updates have been received to date from the NJDOE for school districts on standardized testing, or for continued operations for next year. There has been no extension of deadlines for the budget submission requirements, hence the requirement for this conducting this meeting.

No further public comments or questions.

CORRESPONDENCE

No further emails received.

ADJOURNMENT

On motion by Dr. Prince and seconded by Mrs. Gundersen, and unanimously carried by roll call vote, the Board adjourned the Regular Session at 7:34 pm.

Respectfully submitted,

Mrs. Maria Engeleit
Business Administrator/Board Secretary