

**REGULAR SESSION**

**ALLENDALE BOARD OF EDUCATION**

**April 24, 2019**

The Regular Session of the Allendale Board of Education was held in the Brookside School Auditorium on Wednesday, April 24, 2019. President Fliegel called the meeting to order at 7:05 pm.

The flag salute was led by Mr. Fliegel.

Mrs. Engeleit announced that, "The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting at least 48 hours prior notice on the District website, bulletin boards in Brookside School and Hillside School and by like 48 hours prior notice to the Borough Clerk, the designated newspapers, and interested parties requesting such notification."

**Roll Call**      Present:      Mr. Fliegel, President  
   Mrs. Capano, Vice President  
   Mrs. Keeble (arrived 7:14 pm)  
   Dr. Prince  
   Mrs. Gundersen

Also Present: Dr. Michael J. Barcadepone, Superintendent and Mrs. Maria L. Engeleit, Business Administrator/Board Secretary

**MEETING OPEN TO THE PUBLIC – AGENDA ITEMS ONLY**

Mr. Fliegel informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting, also available on the website. No public comments or questions. Meeting closed to the public for comments/questions on Agenda Items.

**BOARD PRESIDENT’S COMMENTS**

Mr. Fliegel, President, extended a welcome to those present.

**SUPERINTENDENT’S REPORT**

Dr. Barcadepone reported on Autism Awareness Month activities focusing more about diversity, not just autism, to have students be aware and understand differences among all students. Hillside School started the week with a "Light It Up Blue" spirit day on April 2<sup>nd</sup> to mark the start of Autism Awareness Week. Students in Grades Pre-K and K, watched "We're Amazing - 1,2,3" with teacher-led discussions on friendship, inclusion and accepting others for who they are. Students in Grades 1-3 created worksheet reflecting on what makes them unique in order to recognize and accept individual differences, with a special "celebrating differences" Mix It Up lunch to be held later in the month. Books about self-acceptance and celebrating differences will be used as resources and catalysts for class discussions. Activities include a bookmark contest. Autism Speaks Materials such as pencils, bookmarks, temporary tattoos and stickers will be distributed.

Brookside School PE teacher, Suzin Triolo, conducted a disability awareness exercise with the peer leaders, showing the students what it is like for autistic students as well as those with other disabilities. During the month of April, peer leaders then shared activities with the 4th Grade students. Mrs. Triolo's daughter, who is a high functioning autistic young lady, made an informative video for BTV in which she speaks about what it is like for her to be autistic and what kind of things are challenging for her. Dr. Barcadepone, along with Mrs. Maria Engeleit, Business Administrator, gave the 2019-2020 Budget Presentation. Significant BOE discussion took place with parents in attendance with respect to class size, teaching staff, and curriculum offerings

**COMMITTEE REPORTS**

**BUILDINGS & GROUNDS**

Mrs. Capano reported the committee did not meet; no report.

**POLICY**

Mrs. Keeble reported the committee did not meet; no report.

**FINANCE**

Mr. Fleigel reported the committee did not meet; but the 19-20 budget is on tonight's agenda for approval.

**EDUCATION**

Mrs. Gundersen reported the committee did not meet; no report.

**TECHNOLOGY**

Dr. Prince reported the committee did not meet; no report.

**NEGOTIATIONS**

Dr. Prince reported the committee did not meet; no report.

**MINUTES**

On motion by Mrs. Capano and seconded by Dr. Prince, and carried by roll call vote, the Board approved the following resolution:

Mrs. Capano	YES
Mrs. Keeble	ABSTAIN
Dr. Prince	YES
Mrs. Gundersen	YES
Mr. Fliegel	ABSTAIN

BE IT RESOLVED, to approve the minutes, as amended, of the following meetings:

April 10, 2019	Executive Session
April 10, 2019	Regular Session

**PERSONNEL**

On motion by Mrs. Capano and seconded by Mrs. Gundersen, and unanimously carried by roll call vote, the Board unanimously approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the Job Description for the position of District IT Network Administrator, as per Personnel Attachment I.

**EDUCATION**

On motion by Mrs. Gundersen and seconded by Dr. Prince, and unanimously carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following field trip(s):

Grade 5 June 5, 2019 (Rain Date 6/6/19) Crestwood Lake, Allendale Per Student Cost: \$-0-  
*This trip enhances our 5<sup>th</sup> grade LEAD program principles and content by focusing on Emergency response, cooperation, team work and enriching the community between Law enforcement and the citizens it serves.*

Mrs. Keeble inquired about the possibility of keeping the LEAD program conversations going past Grade 5. Dr. Barcadepone suggested that may be something to include on the upcoming student survey.

**SPECIAL EDUCATION**

On motion by Mrs. Capano and seconded by Mrs. Gundersen, and unanimously carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED, to approve payment to School Based Therapy Services, District OT provider, for an Occupational Therapy evaluations to be conducted for the following District students, as recommended by the Child Study Team:

SCHOOL	STUDENT #	DATE OF EVALUATION	COST
Hillside	000403	After April 24, 2019	\$300
Hillside	001123	After April 24, 2019	\$300
Hillside	001024	After April 24, 2019	\$300

BE IT RESOLVED, to retroactively approve payment to the following staff for their participation in the QUAD Wellness Committee “Parent Wellness Series”; evening presentations, from 7:00 PM to 8:00 PM, (one hour) at the rate of \$40/hour:

Staff Member	Title of Presentation - Location	Date
Kristina Vassallo	Building Relationships: Let’s Talk About It! : Allendale	01/29/19
Carlea Dries	The Power of Calm: Upper Saddle River	02/28/19
Collette Mather	Family Routines: How and Why They Work: Ho-Ho-Kus	03/12/19
Tedi Webber	Navigating Your Way Through Life’s Transitions: Northern Highlands Regional High School	04/03/19

BE IT RESOLVED, upon recommendation of the Superintendent, to recognize the designation of the week of May 12<sup>th</sup> through 18<sup>th</sup> as Special Education in NJ when we acknowledge the achievements of our state’s 232,000 students with special needs and the dedicated work of their parents, teachers and other school professionals. The theme for 2019 is: *Painting a Brighter Future One Step at a Time.*

BE IT RESOLVED, to approve a contract with Rickard Rehabilitation, Inc., for the 2018-2019 school year, effective April 25, 2019, for Physical Therapy consultation services for Hillside student #000303, one 30 minute consultation per month, at the rate of \$62/month, as per the student’s IEP.

**BUSINESS OFFICE/FINANCE**

On motion by Mrs. Capano and seconded by Dr. Prince, and unanimously carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED, to approve the disposal of technology equipment, with zero current net book value, from Hillside and Brookside Schools, as per Business Attachment I.

BE IT RESOLVED, to approve the Bill List dated April 24, 2019 in the amount of \$47,860.52, as per Business Attachment II.

BE IT RESOLVED, to approve the Food Services Bill List dated April 24, 2019 in the amount of \$16,158.49, as per Business Attachment IIIA.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq. for the following seminars/workshops:

<b>Name</b>	<b>Conference Title</b>	<b>Place</b>	<b>Date of Trip</b>	<b>Total Estimated Expenses*</b>
D. Demeduk	Dyslexia, Dyscalculia & Dysgraphia Conference	Double Tree Hotel, Nanuet, NY	6/12/19	\$229.99**
J. Akin S. Bailey E. Brooke S. Goldsmith K. O’Brien A. Sammarone L. Walker	Site Visit – Language Arts	Paramus Middle School, Paramus, NJ	06/06/19	\$ -0-

\*Does not include mileage and sustenance as they are contractual  
 \*\*Title II funding will be used for the cost of this conference

BE IT RESOLVED, to approve the following:

WHEREAS, the 2019/2020 Budget has been reviewed and approved by the Bergen County office of the Department of Education, appropriately advertised, and presented at a Public Hearing on April 24, 2019; now

BE IT RESOLVED, that the Allendale Board of Education, County of Bergen, approves the 2019/2020 School Year Budget as follows:

General Current Expense (Funds 11)	\$17,482,582
Capital Outlay (Fund 12)	1,412,274
Transfer to Charter Schools	41,751
<b>TOTAL GENERAL FUND</b>	<b>\$18,937,057</b>
Special Revenue (Fund 20)	180,700
Debt Service (Fund 40)	423,889
<b>TOTAL EXPENDITURES/APPROPRIATIONS</b>	<b>\$19,541,646</b>

BE IT FURTHER RESOLVED that this budget includes in its General Fund revenues, the use of Maintenance Reserve, in the amount of \$125,000, the use of Capital Reserve in the amount of \$670,000, and the use of \$117,444 in additional State Aid received July 2018 as designated by Business Office/Finance Resolution #6 at the July 18, 2018 public meeting.

WHEREAS 6A:23A-7.3 provides that the Board of Education shall establish in its annual school budget a maximum travel expenditure; an amount that may be allotted for such, which is \$22,635, and

BE IT FURTHER RESOLVED the Allendale Board of Education established a 2018/2019 maximum travel budget of \$16,635, with an amount spent as of February 1, 2019 of \$3,211; now

BE IT FINALLY RESOLVED, that the GENERAL FUND tax levy of \$15,794,474 and DEBT SERVICE tax levy \$301,242 be approved to support the 2019/2020 school year budget.

BE IT RESOLVED, to approve the following:

WHEREAS, the Allendale Board of Education (hereinafter referred to as the "Board") advertised for bids for the *Partial Roof Replacement - Gymnasium and 5th Grade Hallway* (hereinafter referred to as the "Project"); and

WHEREAS, on April 23, 2019, the Board received three (3) bids for the project; and

BE IT FURTHER RESOLVED that the Board awards the contract for the *Partial Roof Replacement - Gymnasium and 5th Grade Hallway* to Pravco, Inc. for a base bid of \$849,231 and Alternate #1 for \$83,620, for a total contract sum of \$932,851; and

BE IT FURTHER RESOLVED that this award is expressly conditioned upon Pravco, Inc. furnishing the requisite insurance certificate and labor and materials/bond as required in the Project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, and A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with Pravco, Inc. consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

**MEETING OPEN TO THE PUBLIC – NON AGENDA ITEMS**

Mr. Fliegel informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting, also available on the website.

No further public comments or questions.

**ADJOURNMENT**

On motion by Mrs. Capano and seconded by Mrs. Gundersen, and unanimously carried by roll call vote, the Board adjourned the Regular Session at 9:24 pm.

Respectfully submitted,

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Mrs. Maria Engeleit  
Business Administrator/Board Secretary