

**REGULAR SESSION**

**ALLENDALE BOARD OF EDUCATION**

**June 24, 2020**

The Regular Session of the Allendale Board of Education was held via the ZOOM meeting platform on Wednesday, June 24, 2020. On motion by Mrs. Rosner and seconded by Mrs. Gundersen and carried by roll call vote, the Board reconvened the meeting at 7:02 pm.

The flag salute was led by Mrs. Capano.

Mrs. Engeleit announced that, "The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting at least 48 hours' prior notice on the District website, bulletin boards in Brookside School and Hillside School and by like 48 hours' prior notice to the Borough Clerk, the designated newspapers, and interested parties requesting such notification."

**Roll Call**      Present:      Mrs. Capano, President  
                                                 Mrs. Gundersen, Vice President  
                                                 Mr. Fliegel  
                                                 Dr. Prince  
                                                 Mrs. Rosner

Also Present: Dr. Michael Barcadepone, Superintendent, and Mrs. Maria Engeleit,  
Business Administrator/Board Secretary

**MEETING OPEN TO THE PUBLIC – AGENDA ITEMS ONLY**

Mrs. Capano informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting, also available on the website.

No comments or questions.

Meeting closed to the public for comments/questions on Agenda Items.

**BOARD PRESIDENT'S COMMENTS**

Mrs. Capano welcomed those in attendance via the ZOOM platform. Mrs. Capano acknowledged that it has been a very interesting year. Today is the last day of school and we made it! She wished the Class of 2020, a special 8<sup>th</sup> grade class, the best of luck. Mrs. Capano thanked the administration, staff and teachers for putting the students first. It was amazing to witness what the staff was able to accomplish, and wished everyone a safe and happy summer.

**SUPERINTENDENT'S REPORT**

Dr. Barcadepone reported the District still has not received any additional information or guidance on what to expect in September from the NJDOE. It is anticipated that the NJDOE will release some guidance within the next week or so. He knows there are a lot of questions about moving forward for the 2020-2021 school year; he and the Board will share any and all information as soon as the NJDOE provides direction expected next week.

Dr. Barcadepone reiterated Mrs. Capano's comments, in congratulating the 8<sup>th</sup> grade students and wished them well as they move into high school. He again thanked the staff students and parents for working together to collectively achieve goals.

**COMMITTEE REPORTS**  
**BUILDINGS & GROUNDS**

Dr. Prince reported the committee did not meet; no report.

**POLICY**

Mrs. Gundersen reported the committee did not meet; no report.

**FINANCE**

Mrs. Rosner reported the committee did not meet; no report.

**EDUCATION**

Mrs. Gundersen reported the committee did not meet; no report.

**TECHNOLOGY**

Dr. Prince reported the committee did not meet; no report.

**NEGOTIATIONS**

Mr. Fliegel reported the committee met regarding salary guides for aides (cafeteria and special education) and said guides are on tonight's agenda. The committee continues to meet with the AEA representation via the ZOOM platform and communicate via emails.

**MINUTES**

On motion by Mrs. Rosner and seconded by Mrs. Gundersen, and unanimously carried by roll call vote, the Board approved the following resolution:

BE IT RESOLVED, to approve the minutes of the following meetings:

June 10, 2020	Executive Session
June 10, 2020	Regular Session

**PERSONNEL**

On motion by Mr. Fliegel and seconded by Mrs. Gundersen, and carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointments for the 2020-2021 stipend positions; payment will be in accordance with the rates as shown, as per Personnel Attachment I.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the Sidebar Agreement between the Allendale Education Association and the Allendale Board of Education for the 2020-2021 school year to reflect an equitable distribution of the monies for the stipend positions of Table Tennis Advisor and Table Tennis Advisor Assistant, as per Personnel Attachment II.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the Sidebar Agreement between the Allendale Education Association and the Allendale Board of Education for the 2020-2021 school year regarding the New Teacher Mentoring Program, as per Personnel Attachment III.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the Sidebar Agreement between the Allendale Education Association and the Allendale Board of Education for the 2020-2021 school year to reflect an equitable distribution of the monies for the stipend position Athletic Directors, as per Personnel Attachment IV.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following Salary Guide for Part-time Playground/Cafeteria Aides, effective for the 2020-2021 school year:

<b>YEARS IN POSITION</b>	<b>STEP</b>	<b>HOURLY RATE</b>
1 – 8	1	\$15.50
9 – 16	2	\$17.50
17 & Over	3	\$19.75
	Off Guide	\$18.45
	Off Guide	\$22.00
	Off Guide	\$23.00

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following P/T Playground/Cafeteria Aides at the hourly rates as shown, for the 2020-2021 school year, in accordance with the approved Salary Guide:

<b>NAME</b>	<b>SCHOOL</b>	<b>HOURLY RATE *</b>
Debbie Brackenbury	Brookside	\$15.50
Frances Cagney	Brookside/Hillside	\$15.50
Maria Canela	Brookside	\$15.50
Georgia Christodoulakis	Hillside	\$15.50
Rita DeVries	Brookside/Hillside	\$19.75
Monia DiGennaro	Hillside	\$15.50
Diana Fiduccia	Hillside	\$15.50
Patty Murphy	Hillside	\$19.75

AND BE IT FURTHER RESOLVED, to approve payment, at their hourly rates, for all Playground/Cafeteria Aides for eight (8) hours of Professional Development, as needed, during the 2020-2021 school year.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following Salary Guide for Part-time Library Aides and Part-time Greeters, effective for the 2020-2021 school year:

<b>YEARS IN POSITION</b>	<b>STEP</b>	<b>HOURLY RATE</b>
1 – 6	1	\$15.50
7 – 9	2	\$17.50
10 & Over	3	\$19.75

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following P/T Library Aides and Campus Greeters, for the hours indicated, and at the hourly rates as shown, for the 2020-2021 school year, in accordance with the approved Salary Guide:

<b>NAME</b>	<b>POSITION</b>	<b>SCHOOL</b>	<b>HOURLY RATE</b>
Kathleen Brandes	Library Aide	Brookside	\$15.50
Diane Coates	Library Aide	Brookside	\$19.75
Traci DuBois	Library Aide	Hillside	\$19.75
Lovette Aversa	Campus Greeter	Hillside	\$17.50
Donna Grippa	Campus Greeter	Brookside	\$19.75
Dominick Truglio	Campus Greeter	Brookside	\$15.50
Ellen Turnamian	Campus Greeter	Hillside	\$15.50

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the contract for the 2020-2021 school year, in the amount of \$3,905 for M. Alissa Mayer, Treasurer of School Monies.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the contracts for the 2020-2021 school year for the following, as per Personnel Attachment V:

Confidential Support Staff  
Board Office Staff  
Buildings & Grounds Supervisory Staff

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the Employee Benefits and Employment Guidelines for the 2020-2021 school year for the following positions:

Secretary to the Superintendent  
Secretary Hillside Main Office/Superintendent's Office  
Secretary to the Business Administrator/Facilities Coordinator  
Bookkeeper/Payroll  
P/T Bookkeeper (.5)  
Supervisor of Buildings & Grounds  
Assistant Supervisor of Buildings & Grounds

BE IT RESOLVED, upon recommendation of the Superintendent, to accept with regret, the letter of intent to retire from Ms. Norma Alzapiedi, effective July 1, 2020. Ms. Alzapiedi will have completed her 22nd year in the District at the end of the 2019-2020 school year.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the schedule for Summer Curriculum Work. Payment will be at the curriculum rate of \$40/hour (subject to the negotiated contract). Specific dates and locations to be determined. Total hours 533; total cost \$21,320, per Personnel Attachment VI.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Ms. Jessica Palmeri to the tenure track position of Middle School Language Arts Teacher for the 2020-2021 school year at a salary of \$59,557, Column B, Step 1, on the Teachers' Salary Guide (subject to the negotiated contract).

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Ms. Elizabeth Bovino for the P/T Leave Replacement Teacher (ESL) for the 2020-2021 school year at a salary of \$27,878, Column A, Step 1, on the Teachers' Salary Guide (subject to the negotiated contract).

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Ms. Jennifer Goodell to the position of District Behaviorist/LDTC for the 2020-2021 school year, to be excluded from the recognition clause between the Allendale Education Association and the Board of Education, for the 2020-2021 school year. Ms. Goodell is being hired at a salary of \$99,000.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the Sidebar Agreement between the Allendale Board of Education and the Allendale Administrators' Association for the 2019-2020 school year to reflect payment for the separation agreement and pay out of sick day and vacation days under Articles VIII and XIII of the CNA, to Ms. Jo Ann Karamus, who is leaving the District June 30, 2020, as per Personnel Attachment VII.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Ms. Jennifer Goodell to the position of Child Study Team Chairperson for the 2020-2021 school year, to be excluded from the recognition clause between the Allendale Education Association and the Board of Education, for the 2020-2021 school year. Ms. Goodell is being paid an annum rate of \$15,000.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Ms. Catherine Danahy to the position of Director of Curriculum & Instruction for the 2020-2021 school year, at a salary of \$136,029.

**EDUCATION**

On motion by Dr. Prince and seconded by Mrs. Rosner, and carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve a Brookside School placement for the following candidate for Student Teacher Placement from September 1, 2020 through December 10, 2020 (Clinical Practice I) and January 20, 2021 through May 6, 2021 (Clinical Practice II), under the tutelage of Mrs. Kimberly Coleman:

Ms. Katherine Budinsky – William Paterson University: EDUC 5170 K-5

BE IT RESOLVED, upon recommendation of the Superintendent, to approve a Brookside School placement for the following candidate for Intern Placement from September 8, 2020 through December 18, 2020 (3-4 days/week), under the tutelage of Mrs. Sandra Peterson:

Ms. Costello – William Paterson University: SLP Graduate Externship

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the HIB decision for the following case:

HIB – Hillside School Case #2020-2                  June 2020

**SPECIAL EDUCATION**

On motion by Dr. Prince and seconded by Mr. Fliegel, and carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following Salary Guide for all Part-Time and Full-Time Special Education Classroom Aides, effective as of the 2020-2021 school year:

<b>STEP</b>	<b>SALARY</b>	<b>HOURLY</b>
1	\$21,252	\$15.18
2	\$22,761	\$16.25
3	\$24,275	\$17.34
4	\$25,545	\$18.24
5	\$26,925	\$19.23
6	\$27,830	\$19.87
7	\$29,041	\$20.75
8	\$29,639	\$21.17
9	\$30,167	\$21.55
10	\$30,770	\$21.98
11 & Over	\$31,385	\$22.42

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following F/T Special Education Aides for the 2020-2021 school year as per the new Salary Guide for F/T and P/T Special Education Aides:

<b>NAME</b>	<b>STEP</b>	<b>SALARY 2020-21</b>	<b>STUDENT ASSIGNMENT</b>	<b>SCHOOL</b>
Pamela Flynn	10	\$30,770	000504, 000109	Hillside
Mary Fortune	11	\$31,385	001204, 001111	Brookside
Laura Fox	4	\$25,545	000104, 001226	Brookside
Denise Greenan	11	\$31,385	000205, 001407	Brookside
Jennifer Grutta	4	\$25,545	000519	Hillside
Tammy Guarriello	11	\$31,385	X000403 (AM) 000312 (PM)	Hillside
Roni Ann Jansen	11	\$31,385	000201	Hillside
Carol Kolb	11	\$31,385	000707	Brookside
Diane Librot	11	\$31,385	X001507, 000105	Hillside
Catherine Mende	5	\$26,925	001024	Hillside
Susan Messina	11	\$31,385	001118	Brookside
Joan Pilkington	11	\$31,385	X000126	Brookside
Cindy Sander	8	\$29,639	IPS Program Aide (AM & PM)	Hillside
Patricia Zoeller	11	\$31,385	001801	Brookside

BE IT RESOLVED, to amend the following resolution from the June 10, 2020 Agenda;

*BE IT RESOLVED, to approve the tuition contracts with Children Therapy Center, Fair Lawn, for Special Education student #000305, for the 2020 Extended School Year Program (July) and the 2020-2021 School Year, as per the student's IEP and as recommended by the Child Study Team.*

AND BE IT FURTHER RESOLVED, to approve the tuition contracts with ECLC, Ho-Ho-Kus, for Special Education student #000305, for the 2020 Extended School Year Program (July) and the 2020-2021 School Year, as per the student's IEP and as recommended by the Child Study Team.

BE IT RESOLVED, to approve payment to Kristina Vassallo, School Social Worker, for social history reports and parent interviews to be conducted for the following students that are in the Child Study Team evaluation process at the rate of \$72.80/hour (subject to the negotiated contract). This work will take place after June 25, 2020:

<b>STUDENT #</b>	<b>AMOUNT OF HOURS REASON FOR HOURS</b>	<b>TOTAL</b>
000914	Not to exceed 3 hours (Parent interview & report)	\$218.40

001220	Not to exceed 2 hours (Report only)	\$145.60
000716	Not to exceed 2 hours (Report only)	\$145.60
000911	Not to exceed 2 hours (Report only)	\$145.60

BE IT RESOLVED, to approve payment to Carlea Dries, School Psychologist, for working summer hours, conducting the following Child Study Team meetings for students that are in the Child Study Team evaluation process, at the rate of \$60.07/hour (subject to the negotiated contract). These meetings will take place after June 25, 2020:

<b>STUDENT #</b>	<b>AMOUNT OF HOURS REASON FOR HOURS</b>	<b>TOTAL</b>
000813	Not to exceed 2 hours (Paperwork & Meeting)	\$120.14
000401	Not to exceed 4 hours (Paperwork & Meeting)	\$240.28
000911	Not to exceed 4 hours (Paperwork & Meeting)	\$240.28
000312	Not to exceed 4.5 hours (Paperwork & Meeting)	\$270.32
001306	Not to exceed 1.5 hours (Observation at OOD Placement)	\$90.11

BE IT RESOLVED, to approve the contract with Rickard Rehabilitation Services, District PT provider, for physical therapy services, consultations and evaluations for the 2020-2021 school year at the rate of \$63/session for PT services and consultations and \$385/evaluation and written report.

**BUSINESS OFFICE/FINANCE**

On motion by Mrs. Rosner and seconded by Mrs. Gundersen, and carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED to approve the Report of the Secretary to the Board of Education for the month of May 2020, as per Business Attachment I.

BE IT RESOLVED, to approve the Report of the Treasurer for the month of May 2020, as per Business Attachment II.

BE IT RESOLVED, to approve the Bill Lists dated June 24, 2020 in the amount of \$250,836.35, as per Business Attachment III.

BE IT RESOLVED, to approve the budgetary transfers for the month of May 2020, as per Business Attachment IV.

BE IT RESOLVED, as per N.J.A.C. 6A:23A-16.10(c)4, A district board of education, after review of the school business administrator/board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district school officials hereby certifies that no fund has been over expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

BE IT RESOLVED, to approve the disposal of Dodge dump truck, with zero current net book value, from Brookside School.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq. for the following seminars/workshops:

<i><b>Name</b></i>	<i><b>Conference Title</b></i>	<i><b>Place</b></i>	<i><b>Date of Trip</b></i>	<i><b>Total Estimated Expenses*</b></i>
C. Danahy	Section 504 Coordinators Institute (Virtual)	Lehigh University	06/25-26/20	\$TBD

\*Does not include mileage and sustenance as they are contractual

**BUILDINGS & GROUNDS**

On motion by Dr. Prince and seconded by Mr. Fliegel, and carried by roll call vote, the Board approved the following resolution:

WHEREAS, the District requested separate proposals for Landscaping and Snow Removal Services for the 2020-2021 year on Wednesday, June 10, 2020; one proposal was received for each service; and

WHEREAS, a review found these quotes substantially exceeded the 2020-2021 projected budget amounts; now

THEREFORE BE IT RESOLVED, that the Board hereby rejects the quotes received for Landscaping and Snow Removal Services for the 2020-2021 year; and

BE IT FURTHER RESOLVED, to formally advertise for Landscaping and Snow Removal Services for the 2020-2021 year.

WHEREAS the Allendale Public Schools has occasion to rent the School district facilities to organizations not affiliated with the District; and

WHEREAS the District seeks to earn revenue for use of its facilities, and to cover the costs of providing custodial services to maintain these facilities during this outside usage;

NOW THEREFORE BE IT RESOLVED, upon recommendation of the Business Administrator and the Supervisor of Buildings & Grounds, to approve the revised Facilities Use application and fees for the rental of District facilities, and custodial and maintenance charges for the 2020-2021 school year.



**MEETING OPEN TO THE PUBLIC – NON AGENDA ITEMS**

Mrs. Capano informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting, also available on the website.

A parent of a kindergarten student thanked the Board for the district going above and beyond with regard to homeschooling. She inquired if the district has given any thought to looping through classes for next year (keeping same class together for more than one year). She feels with a possible return to school with masks and other unknowns, this could be mentally comforting to many students and assist in their well-being. Another parent concurred with the looping idea presented. Mrs. Capano advised that there will be many things for consideration for return to school in September once we receive some guidelines and are able to share it with parents and staff over the summer.

A parent inquired if Dr. Barcadepone felt that, with this unprecedented learning curve, the district was able to complete the planned curriculum. Dr. Barcadepone felt that, yes, the curriculum was covered but perhaps not with the same fidelity.

An 8<sup>th</sup> Grade parent thanked the Board and faculty for doing a great job with the virtual graduation ceremony. Students and parents were both happy with a well done job. Thank you for a memorable night.

**EXECUTIVE SESSION**

On motion by Mr. Fliegel and seconded by Mrs. Rosner Mr. Fliegel, and unanimously carried by voice vote, the Board adjourned the Regular Session to go into Executive Session for the purpose of discussing Student and Contractual Matters at 7:23 pm.

On motion by Mrs. Rosner, and seconded by Mr. Fliegel and unanimously carried by voice vote, the Board adjourned the Executive Session to return to the Regular Session at 8:00 pm.

**ADJOURNMENT**

On motion by Mrs. Gundersen and seconded by Dr. Prince, and unanimously carried by voice vote, the Board adjourned the meeting at 8:04 pm.

Respectfully submitted,

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Mrs. Maria Engeleit  
Business Administrator/Board Secretary