

**REGULAR SESSION**

**ALLENDALE BOARD OF EDUCATION**

**August 21, 2019**

The Regular Session of the Allendale Board of Education was held in the Brookside School Learning Commons on Wednesday, August 21, 2019. On motion by Mrs. Capano and seconded by Mrs. Gundersen and carried by roll call vote, the Board reconvened the meeting at 7:04 pm.

The flag salute was led by Mr. Fliegel.

Mrs. Engeleit announced that, "The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting at least 48 hours' prior notice on the District website, bulletin boards in Brookside School and Hillside School and by like 48 hours prior notice to the Borough Clerk, the designated newspapers, and interested parties requesting such notification."

**Roll Call**      Present:      Mr. Fliegel, President  
   Mrs. Capano, Vice President  
   Dr. Prince  
   Mrs. Gundersen

Also Present: Dr. Michael J. Barcadepone, Superintendent and Mrs. Maria L. Engeleit, Business Administrator/Board Secretary

**MEETING OPEN TO THE PUBLIC – AGENDA ITEMS ONLY**

Mr. Fliegel informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting, also available on the website. No public comments or questions.

Meeting closed to the public for comments/questions on Agenda Items.

**BOARD PRESIDENT'S COMMENTS**

On behalf of the Board, Mr. Fliegel accepted, with regret Mrs. Keeble's resignation, commenting that she was a great asset to the Board with keen insight, inquisitive nature and thorough committee work especially with the Negotiations Committee. He publicly thanked her for her work for the Board of Education and for the Community. A proper thank you will be given when she can attend a meeting.

**SUPERINTENDENT'S REPORT**

Dr. Barcadepone gave the Student Safety Data System (SSDS) Report for Period II and the Bus Drill Report for Period II: January 2, 2019 through June 21, 2019 attesting drills were completed and appropriate checklists are on file in the Superintendent's Office.

Dr. Barcadepone reported the Summer Curriculum work is completed; QUAD orientation is taking place this week and the Allendale District specific orientation will be next week; Public Speaking curriculum development is going well. Dr. Barcadepone met with a future parent who is also a psychologist. This individual is working with the Holleran Foundation to provide seminars for students on mental health. After hearing how Allendale is supporting its students, she told Dr. Barcadepone that as a District our strategy is on point.

**COMMITTEE REPORTS**  
**BUILDINGS & GROUNDS**

Mrs. Capano reported the committee did not meet; no report.

**POLICY**

Mr. Fliegel reported the committee did not meet; no report.

**FINANCE**

Mrs. Gundersen reported the committee did not meet; no report.

**EDUCATION**

Mrs. Gundersen reported the committee did not meet; no report.

**TECHNOLOGY**

Dr. Prince reported the committee did not meet; no report.

**NEGOTIATIONS**

Mr. Fliegel reported the committee met earlier to discuss changing laws for Superintendents; will meet again and present findings to the Board.

**MINUTES**

On motion by Mrs. Capano and seconded by Dr. Prince, and carried by roll call vote, the Board approved the following resolution:

BE IT RESOLVED, to approve the minutes of the following meetings:

July 17, 2019	Executive Session
July 17, 2019	Regular Session

**BOARD OF EDUCATION**

On motion by Mrs. Gundersen and seconded by Mrs. Capano, and carried by roll call vote, the Board approved the following resolution:

BE IT RESOLVED to accept, with regret, the August 6, 2019 resignation received from Board Member, Mrs. Gwendolyn Keeble, effective immediately.

**PERSONNEL**

On motion by Mrs. Capano and seconded by Mrs. Gundersen, and unanimously carried by roll call vote, the Board unanimously approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, for the following Special Education Aides to work as Cafeteria/Playground Aides for fifteen (15) minutes (8:15am to 8:30am) at Brookside School, Monday – Friday, at the hourly rates as shown, for the 2019-2020 school year, in accordance with the approved Cafeteria/Playground Aide Salary Guide:

<b>NAME</b>	<b>HOURLY RATE</b>
Denise Greenan	\$17.50
Patricia Zoeller	\$17.50

BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to the following P/T teachers for working additional hours on each of the following dates to attend Staff Meetings and In-Service Days: September 3, 2019; October 14 and 15, 2019 and January 20, 2020:

NAME	HOURS	PAYMENT
Jake Rizer, P/T Phys Ed	3.5/day	\$40/hour – Total \$140/day
Ken Brown, P/T Phys Ed	3.5/day	\$40/hour – Total \$140/day

BE IT RESOLVED, in accordance with the amendments to N.J.A.C. 6A:23A-3.1(10), to verify accomplishment of the five (5) Merit Goals set forth in Dr. Michael J. Barcadepone’s Merit Action Plan for 2018-2019; and

BE IT FURTHER RESOLVED, that upon agreement and approval by the Interim Executive County Superintendent, to confirm and approve that the related Merit Bonus be paid to Dr. Barcadepone for the Superintendent’s achievement of his Merit Goals for the 2018-2019 school year in accordance with the contractual percentage amounts of his base salary corresponding to each of the five (5) Merit Goals listed on the July 17, 2019 Board Agenda.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to the Campus Greeters, Mr. Truglio and Ms. Turnamian at their hourly rate of \$15.50, to Ms. Aversa at her hourly rate of \$17.50 and to Ms. Grippa, at her hourly rate of \$19.75, for working additional hours on Tuesday, September 3<sup>rd</sup>, 2019, for Back-to-School preparation, not to exceed a total of seven (7) hours each.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Mrs. Melinda Mason to the tenure track position of Grade 2 Teacher at Hillside School for the 2019-2020 school year at a salary of \$55,757, Column A, Step 1, on the Teachers’ Salary Guide.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following substitutes for the 2019-2020 school year:

Laura Fox	Classroom Aide
Donna Schmidt	Teacher
Katherine Stripekis	Teacher

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Mr. Jake Rizer to .5 District Physical Education Teacher for the September 1, 2018 – June 30, 2019 school year, at a .5 salary of \$27,879, Column A, Step 1, on the Teachers’ Salary Guide.

The following resolution was rescinded; Ms. Knapp received a tenure position in another district:  
*BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Mrs. Christina Knapp to the Maternity Leave Position of Grade 2 Teacher at Hillside School effective September 1, 2019 through December 31, 2019 at a prorated salary of \$55,757, Column A, Step 1, on the Teachers’ Salary Guide.*

**EDUCATION**

On motion by Mrs. Gundersen and seconded by Mrs. Capano, and unanimously carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the continuation of the contract between the Bergen County Special Services School District and the Allendale Board of Education for Hospital Instruction for the 2019-2020 school year (including the 2019 ESY) for students who are confined during school hours for medical and/or rehabilitative care, in the New Bridge Medical Center (Paramus), at the rate of \$65 per hour.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the Bus Drill Report for Period II: January 2, 2019 through June 21, 2019, as per Education Attachment I.

BE IT RESOLVED, in order to be in compliance with the Student Safety Data System Reporting of violence, vandalism, and harassment, intimidation and bullying to the District Board of Education for Report Period II, January 1 through June 21, 2019, the Chief School Administrator has reported the following: there were no incidents of violence and vandalism, and there were three (3) Alleged HIB incidents, with none (0) becoming actual HIB incidents, as per Education Attachment II.

BE IT RESOLVED, in order to be in compliance with the Student Safety Data System Reporting of HIB Training and Program Reporting, The Chief School Administrator has confirmed the Trainings and Programs which took place during Report Period II, January 1, 2019 through June 21, 2019.

**SPECIAL EDUCATION**

On motion by Mrs. Capano and seconded by Dr. Prince, and unanimously carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Catherine Mende as a Full-Time Special Education Aide for Special Education student #X000403, for the 2019-2020 school year at a salary of \$24,275, Step 4 on the Salary Guide for Full-Time Special Education Aides, as per the Student's 504 Plan.

BE IT RESOLVED, to retroactively approve payment to the following staff members for their attendance at three (3) Eligibility/Annual Review/Transition IEP meetings scheduled on Tuesday, August 6, 2019 for the following Special Education students: #000110, 001209, and 002017. Final payment as per approved Supplemental Payment Requests:

<b>Name of Staff Member</b>	<b>Role in Meeting</b>	<b>Hourly Rate</b>
Carlea Dries	Case Manager/School Psychologist	\$60.07
Kelly Kramer	Special Education Teacher	\$40.00
Jennifer Jacobsen	General Education Teacher	\$40.00
Cathleen Biebrich	Speech-Language Specialist	\$62.27
Kristina Vassallo	School Social Worker	\$72.80

BE IT RESOLVED, to approve payment to School Based Therapy Services, District OT provider, for an Occupational Therapy evaluation to be conducted for the following District student, as recommended by the Child Study Team:

<b>SCHOOL</b>	<b>STUDENT #</b>	<b>EVALUATION DATE</b>	<b>COST</b>
Hillside School	001209	After August 21, 2019	\$300

BE IT RESOLVED, to retroactively approve payment to the following staff members for their attendance at the Transition IEP meetings for a new Hillside student, #001414 and a new Brookside student, #000914, scheduled on Monday, August 19, 2019. Final payment as per approved Supplemental Payment Requests:

<b>Name of Staff Member</b>	<b>Role in Meeting</b>	<b>Hourly Rate</b>
Carlea Dries	Case Manager/School Psychologist	\$60.07
Kelly Kramer	Special Education Teacher	\$40.00
Jennifer Jacobsen	General Education Teacher	\$40.00

BE IT RESOLVED, to retroactively approve payment to the following staff members for their attendance at the Eligibility meeting scheduled on Tuesday, August 20, 2019 for Special Education student #000122. Final payment as per approved Supplemental Payment Requests:

<b>Name of Staff Member</b>	<b>Role in Meeting</b>	<b>Hourly Rate</b>
Carlea Dries	Case Manager/School Psychologist	\$60.07
Jennifer Jacobsen	General Education Teacher	\$40.00

BE IT RESOLVED, to approve the tuition contract with Franklin Lakes Board of Education for Special Education student #002208 for the 2019-2020 School Year, (Pre-K Autistic Program), as per the student's IEP and as recommended by the Child Study Team.

BE IT RESOLVED, to approve payment to the following staff members for their attendance at the four (4) Transition IEP/Evaluation Planning/Eligibility meetings scheduled for Tuesday, August 27, 2019 for the following Special Education students: #000115, 001604, 000124, and 001126. Final payment as per approved Supplemental Payment Requests.

<b>Name of Staff Member</b>	<b>Role in Meeting</b>	<b>Hourly Rate</b>
Carlea Dries	Case Manager/School Psychologist	\$60.07
Kelly Kramer	Special Education Teacher	\$40.00
Jennifer Jacobsen	General Education Teacher	\$40.00
Ellen Vivino	General Education Teacher	\$40.00
Cathleen Biebrich	Speech-Language Specialist	\$62.27
Kristina Vassallo	School Social Worker	\$72.80
Sandy Peterson	Speech Language Specialist	\$68.52

BE IT RESOLVED, to approve payment to Debbie Hollender, LDTC, for her attendance at an Eligibility/IEP Meeting on Tuesday, August 27, 2019, for Special Education student #001604, at the rate of \$70/hour. Final payment as per approved invoice for services.

BE IT RESOLVED, to approve the contracts for the 2019-2020 school year with Bergen County Special Services School District, to provide a One to One (1:1) Aide for the following Out-of-District Special Education students attending a Special Education program, as per the students' IEPs:

<b>Student #</b>	<b>BCSS Program</b>	<b>Rate per Year</b>
002017	Washington Elementary Program, Paramus	\$52,000
001306	Tri-Valley Program, Bergenfield	\$52,000

**BUSINESS OFFICE/FINANCE**

On motion by Mrs. Capano and seconded by Mrs. Gundersen, and unanimously carried by roll call vote, the Board unanimously approved the following resolutions:

BE IT RESOLVED to approve the Report of the Secretary to the Board of Education for the month of June 2019, as per Business Attachment I.

BE IT RESOLVED, to approve the Report of the Treasurer for the month of June 2019, as per Business Attachment II.

BE IT RESOLVED, to approve the Bill List dated August 21, 2019 in the amount of \$1,223,619.15, as per Business Attachment III.

BE IT RESOLVED, to approve the Food Services Bill List dated August 21, 2019 in the amount of \$5,032.40, as per Business Attachment IIIA.

BE IT RESOLVED, to approve the budgetary transfers for the month of June 2019, as per Business Attachment IV.

BE IT RESOLVED as per N.J.A.C. 6A:23A-16.10(c)4, A district board of education, after review of the school business administrator/board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district school officials hereby certifies that no fund has been over expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

BE IT RESOLVED, to approve the disposal of books, with zero current net book value, from Brookside School, as per Business Attachment V.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq. for the following seminars/workshops:

<i>Name</i>	<i>Conference Title</i>	<i>Place</i>	<i>Date of Trip</i>	<i>Total Estimated Expenses*</i>
M. Engeleit	Bergen County Association of School Security Specialists (BCASSP)	Bergen County Justice Center Hackensack, NJ +Class location TBD	10/02/19 12/04/19+ 02/05/20+ 04/01/20+ 06/03/20+	-0-

\*Does not include mileage and sustenance as they are contractual

WHEREAS, the District began a project to clean out storm drains located in the Brookside Avenue parking areas; and

WHEREAS, the vendor selected to perform the cleanout created a situation where the drainage pipe was damaged; and

WHEREAS, this situation is defined as an emergent project in need of repair that was not in the original 2019-2020 capital projects budget; and

NOW, BE IT RESOLVED, to authorize the Business Administrator to move forward with any and all steps necessary to correct this drainage issue; and

BE IT FURTHER RESOLVED, to approve a transfer of funds from 12 000 400 334 65 100 to 12 000 400 450 65 100 in the amount of \$10,000 to pay for the repair to be completed.

**BUILDINGS & GROUNDS**

On motion by Dr. Prince and seconded by Mrs. Capano, and unanimously carried by roll call vote, the Board unanimously approved the following resolutions:

BE IT RESOLVED, to approve the USE OF FACILITIES REQUESTS submitted by the YMCA Wyckoff for Before and After School Care Programs, to be held at Brookside and Hillside Schools, for the 2019 - 2020 school year.

BE IT RESOLVED, to approve the USE OF FACILITIES REQUESTS submitted by ALEOOOP for the ALEOOOP After-School Program Sessions, to be held at Brookside and Hillside Schools, for the 2019 - 2020 school year.

Mrs. Capano inquired at to the acceptance of the newly developed facility use forms. Mrs. Engeleit responded that so far, all organizations haven't had any issues with the completion of the forms.

**NEW BUSINESS**

The formal presentation honoring Mrs. Keeble was tabled until she will be able to attend a scheduled meeting.

Board discussion ensued on the process of new member selection.

**OLD BUSINESS**

Board of Education Goals and Objectives for the 2019 – 2020 School Year were discussed.

On motion by Mrs. Capano and seconded by Dr. Prince, and unanimously carried by roll call vote, the Board approved the following resolution:

BE IT RESOLVED, that the Board of Education's Goals and Objectives for the 2018 – 2019 school year be approved, as per Board Attachment I.

**MEETING OPEN TO THE PUBLIC – NON AGENDA ITEMS**

Mr. Fliegel informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting, also available on the website.

No further public comments or questions.

**ADJOURNMENT**

On motion by Mrs. Capano and seconded by Mrs. Gundersen, and unanimously carried by roll call vote, the Board adjourned the Regular Session at 7:42 pm.

Respectfully submitted,

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Mrs. Maria Engeleit  
Business Administrator/Board Secretary