

REGULAR SESSION

ALLENDALE BOARD OF EDUCATION

September 9, 2020

The Regular Session of the Allendale Board of Education was held via the **ZOOM meeting** platform on Wednesday, September 9, 2020. On motion by Dr. Prince and seconded by Mrs. Rosner and carried by roll call vote, the Board reconvened the meeting at 7:03 pm.

The flag salute was led by Mrs. Capano.

Mrs. Greenan announced that, "The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting at least 48 hours' prior notice on the District website, bulletin boards in Brookside School and Hillside School and by like 48 hours' prior notice to the Borough Clerk, the designated newspapers, and interested parties requesting such notification."

Roll Call Present: Mrs. Capano, President
Mrs. Gundersen, Vice President
Mr. Fliegel
Dr. Prince
Mrs. Rosner

Also Present: Dr. Michael Barcadepone, Superintendent
Mrs. Elaine Greenan, Confidential Secretary to the Business Administrator

Absent: Mrs. Maria Engeleit, Business Administrator/Board Secretary

MEETING OPEN TO THE PUBLIC – AGENDA ITEMS ONLY

Mrs. Capano informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting, also available on the website.

No comments or questions.

Meeting closed to the public for comments/questions on Agenda Items.

BOARD PRESIDENT'S COMMENTS

Mrs. Capano welcomed everyone and once again extended a big thank you to all parents, students, administrators and staff for how well the first 48 hours of this school year have been so far. Mrs. Capano felt that everyone needed to return to campus; pick-up and drop-off have been seamless; and social distancing has been followed. It has been a total community effort in making this year a success.

SUPERINTENDENT'S REPORT

Dr. Barcadepone also thanked everyone on behalf of the staff and Administration. It seems like he is repeating himself, but it has been such a successful two days and so nice to see the students in the hallways and classrooms. Dr. Barcadepone said you can feel their excitement and energy and we can tell they are smiling behind those masks.

Some parents have contacted him to remind adults walking the students to and from school to wear masks, not carry them, especially to be role models for the children.

COMMITTEE REPORTS
BUILDINGS & GROUNDS

Mrs. Capano reported the committee did not meet; no report.

POLICY

Mrs. Rosner reported the committee did not meet; no report. Two revisions are on tonight's agenda.

FINANCE

Mrs. Capano reported the committee did not meet; no report.

EDUCATION

Mrs. Gundersen reported the committee met on to review the first four day itineraries for staff Professional Development and scheduling in greater detail for choices and how the days would run. The next meeting will focus more on curriculum issues.

TECHNOLOGY

Dr. Prince reported the committee met earlier tonight and reported that all 850 students have Chromebooks, with 10% back up for problems. Hot spots have been provided to those families without Wi-Fi. The website development is hold primarily for lack of content with the pandemic preventing many activities. Realtime is up and working with only a few bumps; Promethean Boards are all installed and in full use by the staff. Go Guardian has proven itself to work with notice of two minor incidents and notifications received almost immediately. Professional Development has and will be happening in case we have to go to total virtual teaching. Back to School nights will be a combination of videos and Zoom meetings.

NEGOTIATIONS

Mr. Fliegel reported the committee has not met since the last meeting; the committee continues to review and verify the salary guides. There is a Memorandum of Agreement with the AEA; next step once the guides are finalized is ratification by the AEA members and then Board approval.

MINUTES:

On motion by Mrs. Gundersen and seconded by Mr. Fliegel, and carried by roll call vote, the Board approved the following resolution:

Mrs. Capano	YES
Mrs. Gundersen	ABSTAIN
Mr. Fliegel	ABSTAIN
Dr. Prince	YES
Mrs. Rosner	YES

BE IT RESOLVED, to approve the minutes of the following meetings:

August 12, 2020 Regular Session

PERSONNEL

On motion by Mrs. Gundersen and seconded by Mrs. Rosner, and unanimously carried by roll call vote, the Board approved the following resolution:

BE IT RESOLVED, upon recommendation of the Superintendent, to rescind the appointments for the 2020-2021 Extra-Curricular Stipend Positions due to the Covid-19 Pandemic (approved on 6/24/20 BOE Agenda).

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the September 1, 2020 request received from Employee #4499, for a maternity leave of absence effective on or about January 7, 2021; Employee #4499 anticipates returning to the District on September 1, 2021. It is her intent to utilize a total of 40 sick days. This leave shall be in accordance with the NJ Family Leave Act and the Federal Family and Medical Leave Act.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the Sidebar Agreement between the Allendale Board of Education and the Allendale Education Association as a protective and precautionary measure during the ongoing COVID-19 pandemic, as per Personnel Attachment I.

BE IT RESOLVED, upon recommendation of the Superintendent, to retroactively approve payment to the following P/T teachers for working additional hours on the following dates to attend Professional Development days for the Reentry/Restart of the 2020-2021 school year – September 1, 2, 4 (9/3/20 was approved on the 8/12/20 BOE Agenda:

NAME	HOURS	PAYMENT
Jake Rizer, P/T Phys Ed	3.5/day	\$40/hour – Total \$140/day
Ken Brown, P/T Phys Ed	3.5/day	\$40/hour – Total \$140/day

BE IT RESOLVED, upon recommendation of the Superintendent, to retroactively approve payment to Elizabeth Bovino, .5 ESL Teacher, for working additional hours on the following dates to attend Professional Development days for the Reentry/Restart of the 2020-2021 school year – September 1-4, 2020 at 3.5 hours/day @ \$40/hour = \$140/day – Total = \$560

BE IT RESOLVED, upon recommendation of the Superintendent, to retroactively approve payment to Traci DuBois, P/T Library Aide, for working additional hours on September 4, 2020 to attend Professional Development days for the Reentry/Restart of the 2020/2021 school year – 6.0 hours @ \$19.75/hour = \$118.50.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following P/T Campus Greeters and Cafeteria/Playground Aides** for varied assignments and hours due to the COVID-19 pandemic:

NAME	POSITION	SCHOOL	PAY RATE	HOURS
Lovette Aversa	Greeter	Hillside	\$17.50/Hr.	Not to Exceed 20 Hrs.
Donna Grippa	Greeter	Brookside	\$19.75/Hr.	Not to Exceed 20 Hrs.
Debbie Brackenbury	Cafeteria**	Brookside	\$15.50/Hr.	Not to Exceed 18.5 Hrs.
Frances Cagney	Cafeteria**	Brookside	\$15.50/Hr.	Not to Exceed 18.5 Hrs.
Maria Canela	Cafeteria**	Brookside	\$15.50/Hr.	Not to Exceed 18.5 Hrs.
Rita DeVries	Cafeteria**	Brookside	\$19.75/Hr.	Not to Exceed 18.5 Hrs.

**Cafeteria Aides will now monitor drop-offs, pick-ups and hallways

EDUCATION

On motion by Mrs. Rosner and seconded by Mr. Fliegel, and unanimously carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the Agreement for Independent Course Study, Honors Math Analysis, for J. S. at Northern Highlands Regional High School for the 2020-2021 school year, as per Education Attachment I.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the Agreement for Independent Course Study, Honors Math Analysis, for C. H. at Northern Highlands Regional High School for the 2020-2021 school year, as per Education Attachment II.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the use of the following NJ Department of Education Forms during the 2020-2021 school year; these forms are associated with the Student Safety Data System, as per Education Attachment III:

- Incident Report Form/Incident & Offender Information
- Other Incident Leading to Removal
- Incident Report Form/Harassment, Intimidation and Bullying Information
- Harassment, Intimidation and Bullying Training
- Harassment, Intimidation and Bullying Program

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the School Counseling Proficiency for Grades K-8 for the 2020-2021 school year, as per Education Attachment IV.

BE IT RESOLVED, upon recommendation of the Superintendent, to retroactively approve the Student Parent Handbook for the 2020-2021 school year.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve student teacher, Erika Mori, from the Elementary Inclusion Program at Teacher's College of New York. Erika will be logging on remotely and will co-teach the cohorts under those teachers at Hillside School (L. Heitman and L. Natoli). C. Danahy will be supervising her as part of her program.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the first reading and adoption of the Policies & Regulations listed below. Due to time constraints, a second reading has been suspended.

Policy 1648
Policy 1648.3

Restart & Recovery Plan (Revised)
Restart & Recovery Plan – F/T Remote Instruction

BE IT RESOLVED, upon recommendation of the Superintendent, to thank the PTO for the wonderful lunchboxes that they provided for all staff members to start off the 2020-2021 school year. The cost of this generous offer was \$1,372. In addition to the lunchboxes, the PTO also provided masks for all students at Brookside School and Hillside School (approximate cost - \$4,400).

Dr. Barcadepone qualified the donation as being a thoughtful gift for staff as they are not able to use faculty rooms and kitchens in the schools. The teacher appreciation days last year were canceled, and the PTO continues to make generous and considerate donations.

SPECIAL EDUCATION

On motion by Dr. Prince and seconded by Mrs. Gundersen and unanimously carried by roll call vote, the Board approved the following resolution:

BE IT RESOLVED, upon the recommendation of the Superintendent, to approve the terms, stipulations and conditions as established in the Settlement Agreement between the Board and the Parents of a student whose name is on file in the Superintendent's office (#001118) and which Agreement is located in the student's file, be adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

BE IT RESOLVED, upon the recommendation of the Superintendent, to approve the terms, stipulations and conditions as established in the Settlement Agreement between the Board and the Parents of a student whose name is on file in the Superintendent's office (#001204), and which Agreement is located in the student's file, be adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

BE IT RESOLVED, upon the recommendation of the Superintendent, to approve the purchase of the Autism Curriculum Encyclopedia (ACE) curriculum at the rate of \$44.95 per month per student, for up to four students.

BUSINESS OFFICE/FINANCE

On motion by Dr. Prince and seconded by Mrs. Gundersen, and unanimously carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED, to approve the Bill Lists dated September 09, 2020 in the amount of \$369,764.22, as per Business Attachment I.

BE IT RESOLVED, to approve the Food Services Bill List dated September 09, 2020 in the amount of \$944.94, as per Business Attachment II.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve acceptance of the following out-of-district student, and the tuition agreement for the 2020-2021 school year, in accordance with the District’s tuition policy, as follows: Grade 8.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq. for the following seminars/workshops:

<i>Name</i>	<i>Conference Title</i>	<i>Place</i>	<i>Date of Trip</i>	<i>Total Estimated Expenses*</i>
C. Perla	“Hot Legal Topics During COVID-19”	ZOOM conference	10/02/20	\$25.00

MEETING OPEN TO THE PUBLIC – NON AGENDA ITEMS

Mrs. Capano informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting, also available on the website.

No comments or questions.

Meeting closed to the public for comments/questions on non-Agenda Items.

ADJOURNMENT

On motion by Mrs. Rosner and seconded by Dr. Prince, and unanimously carried by voice vote, the Board adjourned the meeting at 7:17 pm.

Respectfully submitted,

Mrs. Elaine Greenan
Confidential Secretary to the Business Administrator