

REGULAR SESSION

ALLENDALE BOARD OF EDUCATION

September 10, 2019

The Regular Session of the Allendale Board of Education was held in the Brookside School Learning Commons on Tuesday, September 10, 2019. President Fliegel called the meeting to order at 7:00 pm.

The flag salute was led by Mr. Fliegel.

Mrs. Engeleit announced that, "The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting at least 48 hours' prior notice on the District website, bulletin boards in Brookside School and Hillside School and by like 48 hours prior notice to the Borough Clerk, the designated newspapers, and interested parties requesting such notification."

Roll Call Present: Mr. Fliegel, President
 Mrs. Capano, Vice President
 Dr. Prince
 Mrs. Gundersen

Also Present: Dr. Michael J. Barcadepone, Superintendent and Mrs. Maria L. Engeleit, Business Administrator/Board Secretary

BOARD CANDIDATE INTERVIEWS

Mr. Fliegel began the process by explaining the reason for the vacancy and included the term dates for the candidate appointed at tonight's meeting.

Mr. Fliegel thanked all the applicants, stating he was happy that more than one candidate applied because in reviewing the applicant qualifications and in responding to candidate questions, it will make this Board of Education better for the community.

The Board of Education interviewed the 3 candidates for the open position in the following order:

Ms. Kimberly Rosner
Mr. Kevin Wood
Mr. Jose Diaz

Candidates were provided with an unlimited amount of time to express to the Board reasons why they desired to become a Board Member, along with their qualifications to assume the role. They were also permitted to ask questions of the Board, with sitting Board Members, Dr. Barcadepone and Mrs. Engeleit providing responses and additional information to the candidates.

Mr. Fliegel asked the following question of each candidate: To be a Board Member, attendance is not just public meetings, but there are executive sessions scheduled prior to 7:00 pm public sessions, usually starting at 6:00 or 6:30 pm; and the Board must have a quorum, or at least 3

of the 5 members to conduct business. There are also committee meetings to attend, and currently there are 6 standing committees with 2 members on each committee, so some Members are on 2 committees, while others are on 3, where flexibility is key to scheduling and attending these committee meetings. So, for the amount of commitment needed by all Board members, would you feel comfortable with the time commitment?

All 3 candidates answered yes to Mr. Fliegel's question.

EXECUTIVE SESSION

On motion by Mrs. Gundersen and seconded by Dr. Prince and unanimously carried by voice vote, the Board adjourned the Regular Session to go into Executive Session for the purpose of discussing Board member appointment selection at 8:11 pm.

On motion by Mrs. Capano and seconded by Dr. Prince and unanimously carried by voice vote, the Board adjourned the Executive Session to return to the Regular Session at 8:20 pm.

APPOINTMENT TO FILL BOARD VACANCY

On motion by Mr. Fliegel and seconded by Mrs. Capano and carried by roll call vote, the Board approved the following resolution:

Mrs. Capano	YES
Dr. Prince	YES
Mrs. Gundersen	ABSTAIN
Mr. Fliegel	YES

BE IT RESOLVED, to appoint Mrs. Kimberly Rosner to fill the vacancy on the Allendale Board of Education.

OATH OF OFFICE-NEW BOARD MEMBER

Mrs. Rosner was inducted into the Allendale Board of Education by Mrs. Engeleit.

MEETING OPEN TO THE PUBLIC – AGENDA ITEMS ONLY

Mr. Fliegel informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting, also available on the website. No public comments or questions. Meeting closed to the public for comments/questions on Agenda Items.

BOARD PRESIDENT'S COMMENTS and expressed

Mr. Fliegel welcomed Mrs. Rosner to the Board. He said the Board would miss Mrs. Keeble; she will be honored at the next meeting on September 25, 2019. Mrs. Rosner will fill in Mrs. Kleeble's place on the Board Committees.

SUPERINTENDENT'S REPORT

Dr. Barcadepone welcomed all back for the new school year and said the transition has been smooth. BTV is up and running with its new technology. The Northern Valley High Schools and its sending districts are planning a visit to Allendale sometime in October. The purpose will be to see the Learning Commons, STEM Room, and new Science Lab.

Dr. Barcadepone gave kudos to Paul “PJ” Gomez, our new IT Administrator who received huge accolades and prolonged applause when introduced at the back to school meeting.

Dr. Barcadepone also recognized Mts. Sharon Bailey, our new Media Specialist, for the amount of summer work she did in preparation for the new school year.

COMMITTEE REPORTS

BUILDINGS & GROUNDS

Mrs. Capano reported the committee did not meet; no report.

POLICY

Mr. Fliegel reported the committee did not meet; no report.

FINANCE

Mrs. Gundersen reported the committee did not meet; no report.

EDUCATION

Mrs. Gundersen reported the committee met on August 29, 2019, and discussion included the Brookside School Elective cycles.

TECHNOLOGY

Dr. Prince reported the committee did not meet; no report.

NEGOTIATIONS

Dr. Prince reported the committee did not meet, no report.

MINUTES

On motion by Mrs. Capano and seconded by Mrs. Gundersen, and carried by roll call vote, the Board approved the following resolution, as amended:

Mrs. Capano	YES
Dr. Prince	YES
Mrs. Gundersen	YES
Mr. Fliegel	YES
Mrs. Rosner	ABSTAIN

BE IT RESOLVED, to approve the minutes of the following meetings:

August 21, 2019	Executive Session
August 21, 2019	Regular Session

PERSONNEL

On motion by Mrs. Gundersen and seconded by Mrs. Capano, and carried by roll call vote, the Board unanimously approved the following resolutions:

Mrs. Capano	YES
Dr. Prince	YES
Mrs. Gundersen	YES
Mr. Fliegel	YES
Mrs. Rosner	ABSTAIN

BE IT RESOLVED, to appoint Martha Aguirrezabal to the position of Full-time Custodian for the remainder of the 2019-2020 school year, effective September 16, 2019, at the prorated salary of \$42,866, Step 1 on the Custodial Salary guide. PLUS: \$600 differential pay (prorated and pensionable) for regularly working the 3-11pm shift.

BE IT RESOLVED, upon recommendation of the Superintendent, to retroactively approve the appointment of Pamela Del Grande to the Maternity Leave Position of Grade 2 Teacher at Hillside School effective September 1, 2019 through December 31, 2019 at a prorated salary of \$55,757, Column A, Step 1, on the Teachers' Salary Guide.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following staff members as mentors for our new teachers as shown below:

Liz Walker Sarah Jung

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following staff members as District Mentors for new Staff members as per the stipend position approved at the BOE 8/29/18 Meeting. The mentoring rate will be \$550:

Jen Jacobsen Melinda Mason
Kim Coleman Kelly Cites
Mauricio Souza Jake Rizer (\$275 towards the stipend positions)*

Mr. Fliegel thanked the teachers for working with our new staff.
*Mr. Rizer previously began the mentoring process in his old district.

BE IT RESOLVED, upon recommendation of the Superintendent, to amend the following substitute for the 2019-2020 school year (Resolution #7 from 8/21/19 BOE Agenda):

Katherine Stripeikis Teacher & Classroom Aide

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following substitutes for the 2019-2020 school year:

John Livathares Teacher
Grace Valente Teacher (Pending Receipt of County Sub Certificate)

BE IT RESOLVED, upon recommendation of the Superintendent, to retroactively approve payment to the following staff for additional hours worked on September 4 and September 5, 2019:

Donna Grippa	1.5 Hours @ \$19.75/Hour
Dominic Truglia	1.0 Hours @ \$15.50/Hour

EDUCATION

On motion by Dr. Prince and seconded by Mrs. Gundersen, and carried by roll call vote, the Board approved the following resolutions:

Mrs. Capano YES
Dr. Prince YES
Mrs. Gundersen YES
Mr. Fliegel YES
Mrs. Rosner ABSTAIN

The following resolution was withdrawn: candidate was already place in another District.

BE IT RESOLVED, upon recommendation of the Superintendent, to retroactively approve a Brookside School placement for the following candidate for clinical practice as a student teacher during the 2019 Fall Semester (September 3, through December 12, 2019) and the Spring Semester (January 22 through May 7, 2020):

*William Paterson University: K-6 Education
Jessyca Kohan will work under the tutelage of Mrs. Kim Coleman*

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following Field Trips:

Grade 6 Tues., March 17 thru Fri., March 20, 2020 Disney World, Orlando, FL
Per Student Cost \$1,100 (Est.)
This trip focuses on integration of learning with real life activity. Topics students will learn about at Disney include STEM, Marketing, Art and Music.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the request for an internship every Wednesday during the 2019-2020 school year for Laura Ramsay, a senior in the AVPA-Music program at the Bergen County Academies. Ms. Ramsay will be under the tutelage of Mrs. Collette Mather.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve an Internship for Ms. Hayley Downing, Grade 1 Teacher; this is the culminating experience in the William Paterson University Professional Counseling: School Counseling Preparation Program. Ms. Downing will be required to complete 600 hours of internship during the 2019-2020 school year under the supervision, and with the mentoring, of a certified Psychologist; and

BE IT FURTHER RESOLVED, to approve the appointment of Dr. Carlea Dries, District Psychologist, as supervisor and mentor for Ms. Downing effective September 11, 2019.

SPECIAL EDUCATION

On motion by Mrs. Capano and seconded by Mrs. Gundersen, and carried by roll call vote, the Board approved the following resolutions:

Mrs. Capano	YES
Dr. Prince	YES
Mrs. Gundersen	YES
Mr. Fliegel	YES
Mrs. Rosner	ABSTAIN

BE IT RESOLVED, to approve payment to the F/T Special Education Aides, for supporting Special Education students throughout the 2019-2020 school year, at their respective hourly rates, for the following District extra-curricular activities, including but not limited to: Cross Country and Track practice/meets; before school Brookside Band rehearsals; Fall/Spring play and musical rehearsals and performances; Brookside Band and Chorus evening performances; *(final payment will be determined based on approved Supplement Payment Request)*, as per the students' IEPs and as recommended by the Child Study Team.

BE IT RESOLVED, upon the recommendation of the Superintendent, to retroactively approve the appointment of Lisa Ingrassia as a Part Time Special Education Aide, effective September 4, 2019, for 4 ½ hours per day (10:30 am – 3:00 pm) for Special Education students 000105 and X001507, Step 2 (\$15.18/hour) on the Special Education Aides Salary Guide, as per the students' IEP's and 504 Plans; and

BE IT FURTHER RESOLVED, to amend the resolution from the June 26, 2019 Agenda:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following F/T Special Education Aide for the 2019-2020 school year, as per the new Salary Guide for F/T and P/T Special Education Aides:

NAME	STEP	SALARY 2019-20	STUDENT ASSIGNMENT	SCHOOL
Tammy Guarriello	10	\$30,167	AM HOURS: 000105, 001507 PM HOURS: 000201 FT: 000105,001507	Hillside

BE IT RESOLVED, to approve a contract for the 2019-2020 school year with the Institute for Educational Achievement (IEA) for consultative services, effective September 11, 2019, for Special Education student #000126, for a total of 30 hours for the 2019-2020 school year, at the rate of \$100/hour, as per the student’s IEP and as recommended by the Child Study Team.

BE IT RESOLVED, to approve a contract with School Based Therapy Services, for the 2019-2020 school year for Occupational Therapy services, for the following District students, at the rate of \$47.50 per 30 minute session, as per the students’ IEPs or 504 Plans:

STUDENT #	SCHOOL	GRADE	FREQUENCY OF SERVICES	TOTAL COST
000104	Brookside	6	Six 15 min. consults per year	\$142.50
X000702	Hillside	K	2 x 30 minutes/week and Ten 15 minute consults per year	\$95.00 \$237.50
010302	Brookside	8	Three 15 min. consults per year	\$71.25
X001103	Hillside	K	2 x 30 minutes/week	\$95.00
X000403	Hillside	K	1 x 30 minutes/week	\$47.50
X000412	Hillside	2	2 x 30 minutes/week	\$95.00
001204	Brookside	4	2 x 30 minutes/week	\$95.00
001024	Hillside	K	2 x 30 minutes/week	\$95.00
000201	Hillside	PK4	2 x 30 minutes/week	\$95.00
002312	Hillside	PK4	2 x 30 minutes/week	\$95.00
X000113	Brookside	5	Ten 15 minute consults per year	\$237.50
000413	Hillside	PK3	2 x 30 minutes/week	\$95.00
000308	Hillside	2	2 x 30 minutes/week	\$95.00
001020	Hillside	PK3	1 x 30 minutes/week	\$47.50
X000318	Brookside	4	Three 15 min. consults per year	\$71.25
001226	Brookside	6	Six 15 min. consults per year	\$142.50

BE IT RESOLVED, to approve a contract with Rickard Rehabilitation Services, Inc., for the 2019-2020 school year for Physical Therapy services for the following District students, at the rate of \$62 per 30 minute session, as per the students’ IEPs or 504 Plans:

STUDENT #	SCHOOL	GRADE	FREQUENCY OF SERVICES	TOTAL COST
000201	Hillside	PK4	2 x 30 minutes/week	\$124
002312	Hillside	PK4	2 x 30 minutes/week	\$124
001024	Hillside	K	2 x 30 minutes/week	\$124
X001001	Hillside	3	2 x 30 minutes/week	\$124
X000412	Hillside	2	1 x 30 minutes/week	\$62
X001103	Hillside	K	1 x 30 minutes/week	\$62
000413	Hillside	PK3	1 x 30 minutes/week	\$62

BUSINESS OFFICE/FINANCE

On motion by Mrs. Capano and seconded by Mrs. Gundersen, and carried by roll call vote, the Board unanimously approved the following resolutions:

Mrs. Capano	YES
Dr. Prince	YES
Mrs. Gundersen	YES
Mr. Fliegel	YES
Mrs. Rosner	ABSTAIN

BE IT RESOLVED, to approve the disposal of technology equipment, with zero current net book value, from Brookside School, as per Business Attachment I.

BE IT RESOLVED, to approve the Bill List dated September 10, 2019 in the amount of \$436,848.50, as per Business Attachment II.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq. for the following seminars/workshops:

<i>Name</i>	<i>Conference Title</i>	<i>Place</i>	<i>Date of Trip</i>	<i>Total Estimated Expenses*</i>
M. Barcadepone	Bergen County Assoc. of School Administrators – Monthly Breakfast Mtgs.	Bacari Grill Washington Twp, NJ	Sept. 2019 – June 2019	\$500 Membership
Danielle Walter	NJ International Dyslexia Conference	Hilton Somerset Double Tree Hotel	10/4 and 10/5/19	\$335**
M. Souza	AENJ 2019 Conference	Ocean Resort, Long Branch, NJ	Oct. 5, 2019	\$205
A. Turdo	AENJ 2019 Conference	Ocean Resort, Long Branch, NJ	Oct. 5, 2019	\$185
M. Barcadepone	Curriculum & Instruction Committee Meetings	NJASA Headquarters, Trenton, NJ	Sept. 2019 – June 2020	Annual Membership
C. Perla T. Webber	Bergen Tech High School Admissions Presentation	Bergen Tech High School, Paramus, NJ	9/19/19 (9-11am)	-\$0-

*Does not include mileage and sustenance as they are contractual
 **2020 Title II Funding will be used to cover the costs of this conference.

BE IT RESOLVED, to approve the donation of the following incompatible BTV technical equipment: a Sony MXP-310 SN: 20010 and a Panasonic AG-HMX100P Video Switcher SN: C5TWA0008, from Brookside School to The Village School in Waldwick, NJ, with an approximate value of \$850 and \$50 respectively.

BE IT RESOLVED, to approve the submission of the 2018-2019 ESSA Final Expenditure Reports for Titles I, IIA, III Immigrant, and Title IV; and

BE IT FURTHER, to approve acceptance of the FY19 Carryover funds, and approve submission of the amendments to the 2019-2020 grant in order to add these funds to the grant budget for FY20.

BUILDINGS & GROUNDS

On motion by Mrs. Gundersen and seconded by Mrs. Capano, and carried by roll call vote, the Board unanimously approved the following resolutions:

Mrs. Capano	YES
Dr. Prince	YES
Mrs. Gundersen	YES
Mr. Fliegel	YES
Mrs. Rosner	ABSTAIN

BE IT RESOLVED to approve the cast rehearsals in the Brookside School Auditorium from approximately September 16th through November 21th, 2019 for the 2019 Fall Play, to be held on Friday, November 22nd, 2019 and Saturday, November 23rd, 2019.

MEETING OPEN TO THE PUBLIC – NON AGENDA ITEMS

Mr. Fliegel informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting, also available on the website.
No further public comments or questions.

ADJOURNMENT

On motion by Mrs. Capano and seconded by Mrs. Gundersen, and unanimously carried by roll call vote, the Board adjourned the Regular Session at 8:50 pm.

Respectfully submitted,

Mrs. Maria Engeleit
Business Administrator/Board Secretary