

**REGULAR SESSION**

**ALLEDALE BOARD OF EDUCATION**

**September 12, 2018**

The Regular Session of the Allendale Board of Education was held in the Brookside School Learning Commons on Wednesday, September 12, 2018. President Fliegel called the meeting to order at 7:01 pm.

The flag salute was led by Mr. Fliegel.

Mrs. Engeleit announced that, "The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting at least 48 hours prior notice on the District website, bulletin boards in Brookside School and Hillside School and by like 48 hours prior notice to the Borough Clerk, the designated newspapers, and interested parties requesting such notification."

**Roll Call**      Present:      Mr. Fliegel, President  
   Mrs. Capano, Vice President  
   Dr. Prince  
   Mrs. Gundersen

Absent:              Mrs. Keeble

Also Present:    Dr. Michael J. Barcadepone, Superintendent and Mrs. Maria L. Engeleit,  
   Business Administrator/Board Secretary

**MEETING OPEN TO THE PUBLIC – AGENDA ITEMS ONLY**

Mr. Fliegel informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting, also available on the website. No public comments or questions. Meeting closed to the public for comments/questions on Agenda Items.

**BOARD PRESIDENT’S COMMENTS**

Mr. Fliegel, President, attended the PTO opening breakfast and it was great to see new parents and school organizations. The Brookside/Hillside Music & Arts Association (BHMAA) is enthusiastic for the new school year and plans for moving forward sound fantastic. The Allendale Parent Teacher Organization (PTO) is planning a night meeting in November to accommodate working parents.

**SUPERINTENDENT’S REPORT**

Dr. Barcadepone acknowledged the volunteers at the PTO meeting and their benefit to the District. We are lucky in that the district is not lacking in volunteers like some other districts. The AFEE meeting held last night had at least 40 in attendance.

Dr. Barcadepone introduced Mrs. Cathy Danahy, District Curriculum Coordinator, who presented the 2017-2018 PARCC Test Results. Board member discussion ensued on scores, as well as questions asked by a member of the public.

**COMMITTEE REPORTS**

**BUILDINGS & GROUNDS**

Mrs. Capano reported the committee did not meet; no report.

**POLICY**

Mrs. Capano reported the committee did not meet; no report.

**FINANCE**

Dr. Prince reported the committee did not meet; no report.

**EDUCATION**

Mrs. Gundersen reported the committee met on September 7, 2018 and topics discussed included: Course Proficiencies; ESL/ELS and the difference between both programs, 10 and more students is ESL, 9 or less is ELL. ELL provides more flexibility and less restrictions than ESL; Technology Education through classroom teachers, library media specialist, and available coaching periods; PARCC – ELA/Math presentation for 9/12 BOE meeting; Pathways to Professional Learning classes available to staff in the QUAD this year; AFEE grants including the following no longer funded by the grants Table Tennis Club, One School-One Book, and First Lego League Jr. Team; Field Trip Bus emergency evacuations procedures and drills prior to each trip; and the BHMAA revamp including Stringtime, Theater and Digital Media in Art.

**TECHNOLOGY**

Dr. Prince reported the committee did not meet; no report.

**NEGOTIATIONS**

Dr. Prince reported the committee did not meet; no report.

**MINUTES**

On motion by Dr. Prince and seconded by Mrs. Capano, and unanimously carried by roll call vote, the Board approved the following resolution:

BE IT RESOLVED, to approve the minutes of the following meeting:

August 29, 2018                      Regular Session

**PERSONNEL**

On motion by Dr. Prince and seconded by Mrs. Capano, and unanimously carried by roll call vote, the Board unanimously approved the following resolutions:

BE IT RESOLVED, to amend the following resolution approved at the August 29, 2018 meeting:

BE IT RESOLVED, upon recommendation of the Superintendent, to accept the August 28, 2018 letter of resignation received from Ms. Kristin Caputo, Technology Teacher, ~~effective October 28, 2018~~. Ms. Caputo was released from her contract on August 29, 2018.

BE IT RESOLVED, upon recommendation of the Superintendent, to accept with regret the September 4, 2018 letter of intent to retire, effective December 31, 2018, received from Mrs. Donna Antonini, Main Office Secretary in Brookside School. Mrs. Antonini is entering into her 22<sup>nd</sup> year working in the Allendale Public School District.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following staff members for the District Mentor for new Staff stipend position.

Ellen Vivino  
Barbara Bogdanski

BE IT RESOLVED, upon recommendation of the Superintendent, to retroactively approve payment to the Campus Greeters, Mr. Truglio, Ms. Aversa and Ms. Turnamian for additional hours worked on Tuesday, September 4<sup>st</sup>, 2018, for Back-to-School preparation, not to exceed a total of seven (7) hours each at their hourly rate of \$15.50 and to Campus Greeter, Ms. Grippa, at her hourly rate of \$19.75.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following substitutes for the 2018-2019 school year:

Catherine Poore	Cafeteria/Playground Aide
Georgia Christodoulakis	Cafeteria/Playground Aide
Maria Canela	Cafeteria/Playground Aide

**EDUCATION**

On motion by Mrs. Capano and seconded by Mrs. Gundersen, and unanimously carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the second reading and adoption for the Policies & Regulations listed below:

<i>Policy 5330.04</i>	<i>Administering an Opioid Antidote</i>
<i>Policy &amp; Reg. 1613</i>	<i>Pass the Trash</i>

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following field trip(s):  
Grade 5 November 28 & 29, 2018 Buehler Challenger Science Ctr. Paramus, NJ  
(Classes split into 2 days) Per Student Cost \$35  
*This trip will support our interdisciplinary goal of creating a livable, space community on Mars. Students will use their experiences at Buehler and apply them in creating a community on Mars in their classrooms. This trip also supports NJSL standards.*

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following Course Proficiencies:

1. Preschool
2. K-4 Social Studies
3. K-8 Science (NJSL)
4. Middle School Electives
5. K-8 STEM
6. K-8 Library/Media
7. Technology
8. Enrichment
9. K-5 Performing Arts.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the first reading for the Policies & Regulations listed below:

<i>Regulation 2464</i>	<i>Gifted and Talented Students</i>
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BE IT RESOLVED, in order to be in compliance with the Student Safety Data System Reporting of violence, vandalism, and harassment, intimidation and bullying to the District Board of Education for Report Period II, January 1 through June 30, 2018, the Chief School Administrator has reported the following: there were no incidents of violence and vandalism; there was one HIB incident (Computer

Trespass) and there were three alleged HIB incidents, which upon investigation, were found to not be HIB.

BE IT RESOLVED, in order to be in compliance with the Student Safety Data System Reporting of HIB Training and Program Reporting, The Chief School Administrator has confirmed the Trainings and Programs which took place during Report Period II, January 1 through June 30, 2018.

BE IT RESOLVED, to affirm that all reporting information, as outlined in Resolutions 5 and 6 above, was submitted to the NJ State Department of Education, as per Education Attachment I.

**SPECIAL EDUCATION**

On motion by Mrs. Gundersen and seconded by Mrs. Capano, and unanimously carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED, to retroactively approve payment to the following Brookside School Case Managers for summer hours to review the schedules and IEP's of their Brookside students as requested by the principal, as per approved Supplemental Payment Request:

Case Manager	Hourly Rate	Hours Worked	Total
Barbara Bogdanski	\$74.58	2 hours	\$149.15
Kristina Vassallo	\$67.95	2 hours	\$135.90

BE IT RESOLVED, to approve payment to the F/T Special Education Aides, for supporting Special Education students throughout the 2018-2019 school year, at their respective hourly rates, for the following District extra-curricular activities, including but not limited to: Cross Country and Track practice/meets; before school Brookside Band rehearsals; Fall/Spring play and musical rehearsals and performances; Brookside Band and Chorus evening performances; *(final payment will be determine based on approved Supplement Payment Request)*, as per the students' IEPs and as recommended by the Child Study Team.

BE IT RESOLVED, to approve additional hours for Dominick Truglio, as a Special Education Aide for student #010302, for 45 minutes/day, effective 9/11/18, at the rate of \$16.25 (Step 3) on the Special Education Aides Salary Guide, as per the student's IEP and as recommended by the Child Study Team.

**BUSINESS OFFICE/FINANCE**

On motion by Mrs. Gundersen and seconded by Mrs. Capano, and unanimously carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED to approve the Report of the Secretary to the Board of Education for the month of July 2018, as per Business Attachment I.

BE IT RESOLVED, to approve the Report of the Treasurer for the month of July 2018, as per Business Attachment II.

BE IT RESOLVED, to approve the Bill List dated September 12, 2018 in the amount of \$284,503.89, as per Business Attachment III.

BE IT RESOLVED, to approve the Unemployment Bill List dated September 12, 2018 in the amount of \$2,643.51, as per Business Attachment IIIA.

BE IT RESOLVED, to approve the Food Services Bill List dated September 12, 2018 in the amount of \$13,507.54, as per Business Attachment IIIA.

BE IT RESOLVED, to approve the budgetary transfers for the month of July 2018, as per Business Attachment IV.

BE IT RESOLVED as per N.J.A.C. 6A:23A-16.10(c)4, A district board of education, after review of the school business administrator/board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district school officials hereby certifies that no fund has been over expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq. for the following seminars/workshops:

<b>Name</b>	<b>Conference Title</b>	<b>Place</b>	<b>Date of Trip</b>	<b>Total Estimated Expenses*</b>
M. Barcadepone	K-12 EdTech Roundtable	New York Barclay 111 E. 48 <sup>th</sup> St., NYC	9/13/2018	\$-0-
M. Barcadepone	Curriculum & Instruction Committee Meeting	NJASA Headquarters Trenton, NJ	9/28/2018	\$-0-
K. Vassallo	Admissions Presentation Breakfast	Bergen County Technical Schools, Paramus	9/25/18	\$-0-
J. Karamus	LEGAL ONE Special Education 3 part series and online component	NJPSA/FEA, 12 Centre Drive, Monroe Township, NJ	10/31/18 2/11/18 2/22/18	\$450**
E. Greenan	SYSTEMS 3000 Training	SYSTEMS 3000 Corporate Offices 615 Hope Road, Eatontown, NJ	10/03/18	\$-0-
E. Greenan	NJ Assn. of School Business Officials (NJASBO) - Admin Assistant Workshop	Rockaway, NJ	05-09-19	\$100

\*Does not include mileage and sustenance as they are contractual  
 \*\*ESEA Title II Funding will be utilized for the cost of this workshop

Dr. Barcadepone had discussion with the Board on his experiences at the K-12 EdTech Roundtable.

BE IT RESOLVED, upon recommendation of the Superintendent, to amend the following unavoidable travel and costs (originally approved at the July 18, 2018 meeting) as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq. for the following seminars/workshops:

<b>Name</b>	<b>Conference Title</b>	<b>Place</b>	<b>Date of Trip</b>	<b>Total Estimated Expenses*</b>
M. Engeleit	NJ Assn. of School Business Officials (NJASBO) - ESSA, AUDSUM, AUDIT & Pension Workshops	Rockaway, NJ	<del>Sept 2018- June 2019</del> 11-01-18 01-15-19 02-05-19	<del>Subscription</del> \$250 \$300

\*Does not include mileage and sustenance as they are contractual

BE IT RESOLVED, upon recommendation of the Superintendent, to approve unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq. for the following seminars/workshops:

<b>Name</b>	<b>Conference Title</b>	<b>Place</b>	<b>Date of Trip</b>	<b>Total Estimated Expenses*</b>
J. Costanza	NJECC Monthly Meetings and Conference	Montclair State University, Montclair, NJ	9/21/2018 10/19/2018 11/16/2018 12/14/2018 1/9-10/2019 02/08/2019 03/15/2019 04/12/2019 05/17/2019 06/13/2019	\$-0-

\*Does not include mileage and sustenance as they are contractual  
 \*\*ESEA Title II Funding will be utilized for the cost of this workshop

Board member discussion on above sessions and feasibility for the staff member.

BE IT RESOLVED, to approve the disposal of four (4) DS Datamation laptop carts, with zero current net book value, from Brookside and Hillside School.

**BUILDINGS & GROUNDS**

On motion by Dr. Prince and seconded by Mrs. Capano, and unanimously carried by roll call vote, the Board approved the following resolution:

BE IT RESOLVED, to approve the USE OF FACILITIES REQUEST submitted by ALEOOOP for the ALEOOOP After-School Program Sessions, to be held at Brookside and Hillside Schools, for the 2018 - 2019 school year.

BE IT RESOLVED to approve the BHMAA sponsored cast rehearsals in the Brookside School Auditorium from approximately September 11<sup>th</sup> through November 16<sup>th</sup>, 2018 (as noted in the Facilities Use Application) for the 2018 Fall Play, to be held on Saturday, November 17<sup>th</sup>, 2018 and Sunday, November 18<sup>th</sup>, 2018.

**MEETING OPEN TO THE PUBLIC – NON-AGENDA ITEMS**

Mr. Fliegel informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting, also available on the website.

No public comments or questions.

Meeting closed to the public for comments/questions on Non-Agenda Items.

**OLD BUSINESS**

Board of Education Goals and Objectives for the 2018 – 2019 School Year were tabled until next meeting with recommended update.

**CORRESPONDENCE**

Dr. Barcadepone reported an email was received by Ms. Anastasia Maroulis, Hillside School Principal, from the Wyckoff YMCA about how happy they were with the facility space and the before-school, Kinder Krew, and after-school program to date. Board discussion ensued on enrollment in the program. Dr. Barcadepone explained that the new program is a much more organized program with specialized instruction. Mrs. Capano questioned facilities use for the area known as the Hive in Hillside School. Dr. Barcadepone explained the purpose of the Hive area and asked that the group using the area let the district know if the space is not feasible for their needs.

**ADJOURNMENT**

On motion by Mrs. Capano and seconded by Dr. Prince, and unanimously carried by roll call vote, the Board adjourned the Regular Session at 8:10 pm.

Respectfully submitted,

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Mrs. Maria L. Engeleit  
Business Administrator/Board Secretary