

REGULAR SESSION

ALLENDALE BOARD OF EDUCATION

October 16, 2019

The Regular Session of the Allendale Board of Education was held in the Brookside School Learning Commons on Wednesday, October 16, 2019. On motion by Dr. Prince and seconded by Mrs. Capano and carried by roll call vote, the Board reconvened the meeting at 7:04 pm.

The flag salute was led by Mr. Fliegel.

Mrs. Engeleit announced that, "The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting at least 48 hours' prior notice on the District website, bulletin boards in Brookside School and Hillside School and by like 48 hours' prior notice to the Borough Clerk, the designated newspapers, and interested parties requesting such notification."

Roll Call Present: Mr. Fliegel, President
Mrs. Capano, Vice President
Dr. Prince
Mrs. Gundersen

Absent: Mrs. Rosner

Also Present: Dr. Michael J. Barcadepone, Superintendent and Mrs. Maria L. Engeleit, Business Administrator/Board Secretary

MEETING OPEN TO THE PUBLIC – AGENDA ITEMS ONLY

Mr. Fliegel informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting, also available on the website. No comments or questions from members of the public in attendance. Meeting closed to the public for comments/questions on Agenda Items.

BOARD PRESIDENT'S COMMENTS

Mr. Fliegel welcomed those present.

SUPERINTENDENT'S REPORT

Dr. Barcadepone displayed the Hillside Honeybee sign made from reclaimed wood by custodian Paul Whalen and acknowledged Paul for being an asset to the District in terms of carpentry skills but also in his passion for the District.

Dr. Barcadepone provided an overview on the two-day in-service on *Fostering Student Wellness* for District staff held on October 14th and 15th, 2019. The speakers' effect on the staff revealed the important lesson learned: that listening to student voices is of critical importance. Much of the feedback from teachers was on how much the content of the presentations will support their efforts in the classroom with the students. Dr. Barcadepone thanked the Professional Development Committee and the staff for an overall impactful in-service and noted that the message realized by the staff was that you don't need a specialized degree to have a conversation with a student.

COMMITTEE REPORTS
BUILDINGS & GROUNDS

Mrs. Capano reported the committee did not meet; no report.

POLICY

Mrs. Gundersen provided review and commentary on policies under the latest alert; policies for first reading on tonight's agenda were removed for additional review.

FINANCE

Mr. Fliegel reported the committee did not meet; no report.

EDUCATION

Mrs. Gundersen reported the committee met and topics discussed included: Public Speaking initiative, Physical Education Proficiency Standards; Health and Wellness; Sensitivity to Differences with a Grade 6-8 Mallory's Army presentation on 11/20/2019; Vaping; Art Education, Transformative Classrooms; MLK QUAD Professional Development and turnkey training; English Language Arts (ELA); Science Placement Data; and LinkIt Data rollover to NHRHS.

TECHNOLOGY

Dr. Prince reported the committee did not meet, no report.

NEGOTIATIONS

Mr. Fliegel reported the committee did not meet, no report.

MINUTES

On motion by Dr. Prince and seconded by Mrs. Gundersen, and carried by roll call vote, the Board approved the following resolution:

Mrs. Capano	ABSTAIN
Dr. Prince	YES
Mrs. Gundersen	YES
Mr. Fliegel	YES
Mrs. Rosner	ABSENT

BE IT RESOLVED, to approve the minutes of the following meetings:

September 25, 2019	Executive Session
--------------------	-------------------

On motion by Dr. Prince and seconded by Mrs. Gundersen, and carried unanimously by roll call vote, the Board approved the following resolution:

BE IT RESOLVED, to approve the minutes of the following meetings:

September 25, 2019	Regular Session
--------------------	-----------------

PERSONNEL

On motion by Mrs. Gundersen and seconded by Dr. Prince, and carried by roll call vote, the Board unanimously approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve a medical leave of absence for Employee #4038, from October 30, 2019 until further notice.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve a medical leave of absence for Employee #4117, from October 16, 2019 through October 25, 2019.

WHEREAS, the Allendale Board of Education (hereinafter referred to as the "Board") and Michael J. Barcadepone, Ed. D., entered into an Employment Agreement for the term commencing July 1, 2015 and expiring June 30, 2020 (hereinafter referred to as the "Present Employment Agreement"); and

WHEREAS, the Board and the Superintendent desire to rescind the Present Employment Agreement prior to its conclusion, and enter into a new Employment Agreement for a term commencing July 19, 2019 and expiring June 30, 2024 (hereinafter referred to as the “Succeeding Employment Agreement”); and

WHEREAS, this Employment Agreement has been submitted to and approved by the Interim Executive County Superintendent, according to standards adopted by the Commissioner of Education, pursuant to N.J.S.A. 18A:7-8(j).

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board hereby rescinds the Present Employment Agreement; and

BE IT FURTHER RESOLVED that the Board hereby appoints Michael J. Barcadepone, Ed. D., as the Superintendent of Schools for the Allendale School District retroactive from July 19, 2019 and expiring on June 30, 2024, in accordance with the terms of the Succeeding Employment Agreement annexed hereto and incorporated herein by reference (Personnel Attachment I); and

BE IT FURTHER RESOLVED that the Board approves the attached Succeeding Employment Agreement with Michael J. Barcadepone, Ed. D., for the position of Superintendent of Schools for the foregoing period of appointment; and

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Board President and School Business Administrator to execute the Succeeding Employment Agreement on behalf of the Board.

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Board President and School Business Administrator to execute the Succeeding Employment Agreement on behalf of the Board.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the Sidebar Agreement between the Allendale Board of Education and the Allendale Education Association for the 2019-2020 school year to reflect payment for accumulative sick days under Article XVI of the CNA, to Mrs. Diane Merritt-Lish, who retired on September 30, 2019, as per Personnel Attachment II.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to the following P/T teacher for working additional hours on Thursday, October 17, 2019 to be trained in Handle with Care, the District restraint training:

NAME	HOURS	PAYMENT
Jake Rizer, P/T Phys Ed	3.5/day	\$40/hour – Total \$140/day

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Dr. Nan Kurz to the leave position of Elementary Teacher – 5th Grade Science at Brookside School for Ms. Wendy Nadel, from November 6, 2019 until further notice at a contractual prorated salary of \$55,380, Column A, Step 1, on the Teachers’ Salary Guide. Dr. Kurz will transition with Ms. Nadel for one day on October 23, 2019.

EDUCATION

On motion by Dr. Prince and seconded by Mrs. Gundersen, and carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following field trips:

Grade 1 Nov. 12, 2019 Health Barn USA Ridgewood, NJ Cost Per Student: \$26.50
This trip aligns with our Social Studies curriculum as we include discussions of germs, healthy eating and growing health foods.

Grade 8 Bergen Brain Busters 2019-2020 Cost-Buses \$2,100 / Per Student Cost: \$-0-
October 25, 2019 Park Ridge February 14, 2020 Ho-Ho-Kus
December 19, 2019 Ramsey March 19, 2020 Park Ridge
January 17, 2020 USR May 1, 2020 Ramsey
FINAL: TBD Bergen Community College-Meadowlands

Grade 1 May 15, 2020 Turtle Back Zoo West Orange, NJ Per Student Cost: \$24
The first grade students are immersed in a non-fiction unit. Each class will learn all about a specific animal and its habitat at the Zoo. This study will be further enhanced in the Enrichment classes. At the end of the unit, presentations will be shared with other classes.

Grade 2 Nov. 4-6-13, 2019 Challenger Learning Center Airmont, NY Per Student Cost: \$24
Students will become active participants in experiments and demonstrations as they learn about the states of matter (Magical Dry Ice), which is one of 2nd grade science units. Each program supports the Common Core and Next Generation Science Standards (NGSS).

Grade 2 May 4, 2020 Mayo Performing Art Ctr Morristown, NJ Per Student Cost: \$19
This trip coincides with all our Science and Enrichment units. The story has many themes that apply to 2nd Grade: resilience, creative problem solving, teamwork, friendship, school, collaboration, Science, engineering and architecture.

Kindergarten 10/23-24-25-30/2019 Lee Memorial Library Allendale, NJ Per Student Cost: \$-0-
All KDG students will get a library card and learn procedures to take out books and learn about The Allendale Library.

BE IT RESOLVED, upon recommendation of the Superintendent, to amend the following Field Trip (9/10/19 Agenda):

Grade 6 March 17 thru March 20, 2020 Disney World, Orlando, FL Per Student Cost ~~\$1100~~ \$1085
This trip focuses on integration of learning with real life activity. Topics students will learn about at Disney include STEM, Marketing, Art and Music.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following Course Proficiencies:

1. K-8 Public Speaking Initiative
2. K-8 Health and Wellness

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the District's 2019-2020 Statement of Assurance for the Allendale School District's School Safety and Security Plan Annual Review to the Interim Executive County Superintendent by November ~~30~~, 29 2019 (Education Attachment I). (updated administratively)

BE IT RESOLVED, upon recommendation of the Superintendent, to approve a Brookside School placement for the following candidate for clinical practice (student teaching) from January 22, 2020 through May 7, 2020, 4-5 days/week, under the tutelage of Mrs. Janelle Lyons:

Mr. Timothy Morris – William Paterson University: 6-8 Physical Education

BE IT RESOLVED, upon recommendation of the Superintendent, to accept the 2019 Environmental Awareness Challenge Grant, in the amount of \$1,000, from the Bergen County Utilities Authority. The Hillside Ecology Center continues to be an important place for the Students from Kindergarten to 3rd Grade as they continue to work on planting vegetables and flowers; and

BE IT FURTHER RESOLVED, to acknowledge and thank Mrs. Susan Clauss, Kindergarten Teacher and Hillside Ecology Center Coordinator for her work in preparing and submitting the Grant. The presentation ceremony will be held on October 28th, with the monies being used for a picnic table in the Ecology Center. All the tables in the Ecology Center have now been replaced and upgraded.

The following resolution was administratively withdrawn for further review:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the first reading for the Policies & Regulations listed below:

<i>Policy & Reg. 1642</i>	<i>Earned Sick Leave Law</i>
<i>Policy 3159</i>	<i>Teaching Staff Member/ School District Reporting Responsibilities</i>
<i>Policy & Reg. 3218</i>	<i>Use, Possession, or Distribution of Substances (Teaching Staff)</i>
<i>Policy & Reg. 4218</i>	<i>Use, Possession, or Distribution of Substances (Support Staff)</i>
<i>Policy 4219</i>	<i>Commercial Driver's License Controlled Substance & Alcohol Use Testing</i>
<i>Policy 5517</i>	<i>School District Issued Student Identification Cards</i>
<i>Policy & Reg. 6112</i>	<i>Reimbursement of Federal and Other Grant Expenditures</i>
<i>Policy & Reg. 7440</i>	<i>School District Security</i>
<i>Policy & Reg. 8600</i>	<i>Student Transportation</i>
<i>Policy & Reg. 8630</i>	<i>Bus Driver/ Bus Aide Responsibility</i>
<i>Policy 8670</i>	<i>Transportation of Special Needs Students</i>
<i>Policy 9150</i>	<i>School Visitors</i>
<i>Policy 9210</i>	<i>Parent Organizations</i>
<i>Policy 9400</i>	<i>News Media Relations</i>

SPECIAL EDUCATION

On motion by Mrs. Gundersen and seconded by Dr. Prince, and carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED, by the Allendale Board of Education (hereinafter referred to as the "Board") that the terms, stipulations and conditions established in the Legal Settlement Agreement and Release (hereinafter referred to as "Agreement") between the Board and the parents of a student whose name is on file in the Superintendent's Office and which Agreement is located in the student's file; and

BE IT FURTHER RESOLVED, that the Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate this settlement.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the request received from Ms. Megan Lynch to observe the District Occupational and/or Physical Therapists as they work with District students on November 4, 2019 (Alternate date: November 11, 2019). Ms. Lynch is a student at Glen Rock High School and is considering pursuing a college program in these areas. School Based Therapy Services and Rickard Rehabilitation have approved Ms. Lynch's therapist observations while working in the Allendale Public Schools.

BE IT RESOLVED, to approve payment to Katherine Weidemann, BCBA, to conduct a Functional Behavioral Assessment, including records review, student observations, and written report, for Special Education student #000126, scheduled for October 18, 2019, at the rate of \$150/hour, not to exceed 15 hours, as per the IEP reevaluation process.

BE IT RESOLVED, to approve payment to Behavior Therapy Associates, for conducting an independent Social Skills Evaluation, including a functional school observation, consultation with school district personnel, review of records, analysis of questionnaires distributed to staff and parents, and a comprehensive written report, for Special Education student #000126, to be conducted on November 15, 2019, at the rate of \$4,200, as per the IEP reevaluation process.

BE IT RESOLVED, to approve a contract with Pascack Valley Council for Special Education, Region II, for Applied Behavioral Analysis (ABA) Parent Training Workshops, to be conducted during the 2019-2020 school year, at the rate of \$225/family, for a total of four hours of parent training, when recommended by the Child Study Team.

AND BE IT FURTHER RESOLVED, to approve payment to Pascack Valley Council for Special Education, Region II, for ABA Parent Training costs for the parents of Special Education student #000201, scheduled for October 24 and 29, 2019, at the cost of \$225, as recommended by the Child Study Team.

BE IT RESOLVED, to approve a contract with School Based Therapy Services, Inc., District OT provider, to conduct an occupational therapy evaluation for Special Education student #000308, after October 16, 2019, at the rate of \$300, as per the IEP reevaluation process.

BE IT RESOLVED, to approve additional payment to Carlea Dries, School Psychologist, for hours worked after the close of the school day on September 24, 2019, (3:30pm – 5:15pm) to participate as the out-of-district case manager Special Education student #000203, in an internal school matter, at the rate of \$60.07/hour (Total: \$105.12) as per the approved Supplemental Payment Request.

BE IT RESOLVED, to approve payment to Rickard Rehabilitation, District PT provider, to conduct a physical therapy evaluation for a Hillside student as part of a 504 evaluation, after October 16, 2019, at the rate of \$385, as recommended by the Hillside 504 Committee.

BE IT RESOLVED, to approve payment to School Based Therapy Services, Inc. District OT provider, to conduct an occupational therapy evaluation, for a Hillside student as part of a 504 evaluation, after October 16, 2019, at the rate of \$300, as recommended by the Hillside 504 Committee.

BE IT RESOLVED, to approve the amended contract with Rickard Rehabilitation Services, Inc., for the 2019-2020 school year, effective October 17, 2019, to include one hour of physical therapy consultation time per month with District staff, as needed, at the rate of \$62/hour.

BUSINESS OFFICE/FINANCE

On motion by Dr. Prince and seconded by Mrs. Gundersen, and carried by roll call vote, the Board unanimously approved the following resolutions:

BE IT RESOLVED to approve the Report of the Secretary to the Board of Education for the month of August 2019, as per Business Attachment I.

BE IT RESOLVED, to approve the Report of the Treasurer for the month of August 2019, as per Business Attachment II.

BE IT RESOLVED, to approve the Bill List dated October 16, 2019 in the amount of \$218,611.25, as per Business Attachment III.

BE IT RESOLVED, to approve the Food Services Bill List dated October 16, 2019 in the amount of \$24,222.07, as per Business Attachment IIIA.

BE IT RESOLVED, to approve the budgetary transfers for the month of August 2019, as per Business Attachment IV.

BE IT RESOLVED as per N.J.A.C. 6A:23A-16.10(c)4, A district board of education, after review of the school business administrator/board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district school officials hereby certifies that no fund has been over expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq. for the following seminars/workshops:

Name	Conference Title	Place	Date of Trip	Total Estimated Expenses*
M. Barcadepone M. Engeleit	2019 Snap Conference	The Venetian, Garfield, NJ	10/29/19	\$-0-
M. Engeleit	NJASBO – Long Range Facility Planning (LRFP)	Robbinsville, NJ	11/12/19	\$-0-
C. Dries	Handle with Care Recertification	Holiday Inn, Totowa, NJ	01/10/20	\$450**
J. Karamus	Special Education Directors Toolkit	FEA, Monroe, NJ	11/01/19	\$-0-
A. Stein	Settler Colonialism and Revolution 1692-1783	NY Historical Society CUNY School, NY	11/5/19	\$35
A. Stein	NJCHE Annual History Conference	Princeton University, Princeton, NJ	12/6/19	\$80
K. Vassallo	Youth Mental Health First Aid (CIACC Liaisons Training)	BCC Lyndhurst, NJ Campus	10/23/19	\$-0-
C. Perla	Legally Compliant IEP’s	FEA, Monroe, NJ	11/12/19	\$150**
C. Perla	Hot Issues in Special Education Law	FEA, Monroe, NJ	01/14/20	\$150**

[MF1] *Does not include mileage and sustenance as they are contractual
 **ESEA Title II FY 2020 Funding will be used for the cost of this workshop

BE IT RESOLVED, to approve the disposal of a Sony Digital Video Camera #59467 with Charger, with zero current net book value from Brookside School.

BE IT RESOLVED, to approve the District Report of Transported Resident Students (DRTRS) for the 2019-2020 school year for submittal to the NJ Department of Education, Bergen County Office, in compliance with Department of Education requirements, on or before the due date of November 15, 2019.

BE IT RESOLVED, to approve the submission of the final report for Fiscal Year 2019 of the Individuals with Disabilities Education Act (*IDEA*), due on or before October 31, 2019. And to accept carryover funds and approve submission of amendment to the 2019-2020 grant application for these carry over funds.

BE IT RESOLVED, to approve the disposal of technology items, with zero current net book value, from Brookside School, as per Business Attachment V.

MEETING OPEN TO THE PUBLIC – NON AGENDA ITEMS

Mr. Fliegel informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting, also available on the website.

An Allendale resident inquired if the Public Speaking course be introduced into the curriculum; Dr. Barcadepone explained how this material will be implemented across Grades K through 8 in age appropriate manner. Mr. Fliegel advised that the district will be infusing Public Speaking into every aspect of the current curriculum.

No further public comments or questions.

OLD BUSINESS

PTO Off-Site Events – Board member discussion included busing safety practices; insurance coverage; application timeline with review by the Education Committee. The Education Committee will continue review and draft procedures.

Traffic Incident – Dr. Barcadepone reviewed the speeding car issue in the Hillside School parking lot with APD traffic coordinator Officer Todd Griffith. Options exist to define rules in driving through property if formal barricade exist. Recommendations include keeping the east parking lot rope in place until APD investigates further and is able to meet with the Buildings & Grounds Committee for report and guidance.

ADJOURNMENT

On motion by Mrs. Gundersen and seconded by Dr. Prince, and unanimously carried by roll call vote, the Board adjourned the Regular Session at 8:02 pm.

Respectfully submitted,

Mrs. Maria Engeleit
Business Administrator/Board Secretary