

REGULAR SESSION

ALLENDALE BOARD OF EDUCATION

October 17, 2018

The Regular Session of the Allendale Board of Education was held in the Brookside School Learning Commons on Wednesday, October 17, 2018. President Fliegel called the meeting to order at 7:05 pm.

The flag salute was led by Mr. Fliegel.

Mrs. Engeleit announced that, "The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting at least 48 hours prior notice on the District website, bulletin boards in Brookside School and Hillside School and by like 48 hours prior notice to the Borough Clerk, the designated newspapers, and interested parties requesting such notification."

Roll Call Present: Mr. Fliegel, President
 Mrs. Capano, Vice President
 Mrs. Keeble (left 7:43 pm)
 Dr. Prince
 Mrs. Gundersen

Also Present: Dr. Michael J. Barcadepone, Superintendent and Mrs. Maria L. Engeleit,
Business Administrator/Board Secretary

MEETING OPEN TO THE PUBLIC – AGENDA ITEMS ONLY

Mr. Fliegel informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting, also available on the website. No public comments or questions.
Meeting closed to the public for comments/questions on Agenda Items.

BOARD PRESIDENT’S COMMENTS

Mr. Fliegel, President, apologized for beginning the meeting a bit late; the Board members are updating email passwords, and wanted the assistance of Dan Cazes, Director of Technology.

SUPERINTENDENT’S REPORT

Dr. Barcadepone introduced Ms. Jo Ann Karamus, District Supervisor of Curriculum & Instruction, who gave the presentation on School Self-Assessment of Determining Grades under the Anti-Bullying Bill of Rights Act.

Dr. Barcadepone extended thanks to Northern Highlands for allowing the district to utilize Northern Highlands buses to train all teachers for bus evacuation drills during the professional day held on October 9th, 2018.

Dr. Barcadepone congratulated Ms. Susan Clauss, Kindergarten teacher, for receiving a \$1,000 grant from the Bergen County Utilities Authority (BCUA) that was used to purchase a "Friendship Bench" for Hillside School imprinted with the adopted slogan for the school, "A Hillside Friend is a Forever Friend".
Dr. Barcadepone thanked the Professional Development Team and Ms. Cathy Danahy, Curriculum Coordinator, for the productive two day in-house professional development day programs, with teachers already implementing strategies as seen in mini observations.

COMMITTEE REPORTS
BUILDINGS & GROUNDS

Mrs. Capano reported the committee did not meet; no report.

POLICY

Mrs. Keeble reported the committee did not meet but there is a policy for second reading on tonight's agenda.

FINANCE

Mr. Fliegel reported the committee did not meet; no report. s

EDUCATION

Mrs. Gundersen reported the committee did not meet; no report

TECHNOLOGY

Dr. Prince reported the committee met earlier tonight and topics discussed included: the updated District website with app; I&RS intervention information system; Smartboard replacement schedule; camera software upgrades and K-4 technology reporting. Board member discussion followed on one-to-one and new technology grade level curriculum.

NEGOTIATIONS

Mrs. Keeble reported the committee did not meet; no report.

MINUTES

On motion by Mrs. Gundersen and seconded by Dr. Prince, and unanimously carried by roll call vote, the Board approved the following resolution:

BE IT RESOLVED, to approve the minutes of the following meetings:

September 26, 2018 Regular Session

PERSONNEL

On motion by Mrs. Capano and seconded by Mrs. Gundersen, and unanimously carried by roll call vote, the Board unanimously approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, to accept the notice of resignation received from Brookside School Drop-Off/Dismissal Aide, Ms. Catherine Buckley-Smith, effective October 16, 2018.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following Special Education Aides to work as Cafeteria/Playground Aides for 45 minutes (7:45am to 8:30am) at Brookside School, for the days indicated, at the hourly rates as shown, for the 2018-2019 school year, **as amended**, in accordance with the approved Cafeteria/Playground Aide Salary Guide, effective October 18, 2018:

NAME	HOURLY RATE	DAYS PER WEEK
Mary Fortune	\$15.50	3 Days Per Week
Denise Greenan	\$15.50	4 Days Per Week
Patricia Zoeller	\$15.50	3 Days Per Week

BE IT RESOLVED, upon recommendation of the Superintendent, to approve an unpaid family medical leave of absence for Employee #4518, from October 27, through November 23, 2018.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve one additional staff member for the District Mentor for new Staff stipend position.

Sharon Bailey

EDUCATION

On motion by Mrs. Capano and seconded by Mrs. Keeble, and unanimously carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve a second reading and adoption for the Policies & Regulations listed below:

Regulation 5512

HIB Investigation Procedure (Abolished)

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following field trip(s):

Grade 8 November 27, 2018 Community Food Bank Hillside, NJ Per Student Cost \$0
Introduction to the Social Studies Community Service Project

Grade 6 December 12, 2018 Liberty Science Ctr. Jersey City, NJ Per Student Cost \$50
To provide an engaging, authentic, alternate experience for the 6th graders not participating in the Disney Trip. We will be spending this week learning about the brain and perception. On the trip to the LSC, students will be provided guided learning activities in various exhibits related to the brain, perception and communication.

Grade 6 December 14, 2018 Medieval Times Lyndhurst, NJ Per Student Cost \$52
As an alternate trip for 6th graders who are not attending the Disney trip, students will experience an exciting, yet educational show. The content of the show will enrich the social studies curriculum as well as provide a common experience for special activities planned during week. Our focus is the brain, and how we perceive phenomena. We will be examining how productions such as the one at Medieval Times uses light, sound and other special effects to generate excitement and engagement in the audience.

Grade 8 June 12, 2019 Ellen’s Diner/King Kong N.Y.C. Per Student Cost \$136
Culminating 8th Grade Trip

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for submission to the NJ Department of Education.

SPECIAL EDUCATION

On motion by Mrs. Capano and seconded by Mrs. Gundersen, and unanimously carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED, to approve Dr. Sameh Ragheb to conduct a psychiatric evaluation, scheduled for November 8, 2018, and classroom observation for student X001403, at the rate of \$650, as recommended by the Child Study Team as part of a CST evaluation.

BE IT RESOLVED, to retroactively approve a contact with School Based Therapy Services, for the 2018-2019 school year, effective October 1, 2018, for Occupational Therapy services, as per the student’s 504 Plan:

STUDENT #	SCHOOL	GRADE	FREQUENCY OF SERVICES	TOTAL COST
X000702	Hillside	K	2 x 30 minutes/week	\$95/week

BE IT RESOLVED, to approve a contact with Rickard Rehabilitation Services, for the 2018-2019 school year, effective 10/1/18, for Physical Therapy services, as per the student's 504 Plan:

STUDENT #	SCHOOL	GRADE	FREQUENCY OF SERVICES	TOTAL COST
X000702	Hillside	K	1 x 30 minutes/week	\$62.00

BE IT RESOLVED, to retroactively approve a contract for the 2018-2019 school year with Institute for Educational Achievement (IEA) for consultative services, effective October 10, 2018, for Special Education student #000126, for a total of 40 hours for the year, at the rate of \$100/hour, as per the student's IEP and as recommended by the Child Study Team.

BE IT RESOLVED, to pay the vendors providing lunch offerings at Colonial Road School, Franklin Lakes, for Special Education student #000203, who is enrolled in the out-of-district program, as the student qualifies for Free and Reduced Lunch services.

BUSINESS OFFICE/FINANCE

On motion by Mrs. Capano and seconded by Mrs. Keeble, and unanimously carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED to approve the Report of the Secretary to the Board of Education for the month of August 2018, as per Business Attachment I.

BE IT RESOLVED, to approve the Report of the Treasurer for the month of August 2018, as per Business Attachment II.

BE IT RESOLVED, to approve the Bill List dated October 17, 2018 in the amount of \$242,564.97, as per Business Attachment III.

BE IT RESOLVED, to approve the Food Services Bill List dated October 17, 2018 in the amount of \$27,532.87, as per Business Attachment IIIA.

BE IT RESOLVED, to approve the budgetary transfers for the month of August 2018, as per Business Attachment IV.

BE IT RESOLVED as per N.J.A.C. 6A:23A-16.10(c)4, A district board of education, after review of the school business administrator/board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district school officials hereby certifies that no fund has been over expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq. for the following seminars/workshops, as amended:

Name	Conference Title	Place	Date of Trip	Total Estimated Expenses*
M. Barcadepone M. Engeleit	Region 1 Transportation Meeting	60 Ridge Road, Mahwah, NJ	11/16/18	\$-0-

J. Costanza	2018 NJTEEA Conference & Expo	William Paterson Univ.	10/19/18	\$150
M. Barcadepone M. Engeleit	2018 SNAP Conference	The Venetian Garfield, NJ	10/26/18	\$-0-
M. Barcadepone C. Danahy B. Winkelstein	Site Visits (MS Cycle Programs)	Colts Neck, NJ & Chatham, NJ	10/30/18 & 11/01/18	\$-0-
E. Greenan	PERS & TPAF Retirement Seminar	Bergen Cty Law & Public Safety Institute Mahwah, NJ	11/01/18	\$-0-
K. DePol	4 th Annual Wellness Conference	Bergen Community College	11/29/18	\$-0-
K. Caldwell	NJASL Convention Conference	Ocean Place Resort, Long Branch, NJ	12/3-4/18	\$175
C. Dries	Handle with Care Instructor Recertification Program	First Unitarian Church of Philadelphia, PA	12/13/18	\$450**

*Does not include mileage and sustenance as they are contractual

**Title II Funding will be utilized for the costs incurred with this training

BE IT FURTHER RESOLVED, that the Allendale Board of Education approve the District’s participation in the U.S. Communities Government Purchasing Alliance for the 2018-2019 school year and authorize the School Business Administrator to serve as a trustee.

BE IT RESOLVED, to approve the following appointments, as amended, for the 2018-2019 school year:

Section 504 District Compliance Coordinator – Ms. Catherine Danahy
 Section 504 Brookside Coordinator – Ms. Thea Webber

BE IT RESOLVED, to retroactively approve the submission of the final report for Fiscal Year 2018 of the *Every Student Succeeds Act* (ESSA), to approve the submission of the amendment to the application for Fiscal Year 2018, and accept the carry over fund upon subsequent approval of the FY 2019 amendment.

BE IT RESOLVED, to approve the District Report of Transported Resident Students (DRTRS) for the 2018-2019 school year for submittal to the NJ Department of Education, Bergen County Office, in compliance with Department of Education requirements, on or before the due date of November 16, 2018.

BE IT RESOLVED, to approve the submission of the final report for Fiscal Year 2018 of the Individuals with Disabilities Education Act (*IDEA*), due on or before November 2, 2018.

BE IT RESOLVED, to approve the disposal of books, with zero current net book value, from Hillside School, as per Business Attachment V.

MEETING OPEN TO THE PUBLIC – NON-AGENDA ITEMS

Mr. Fliegel informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting, also available on the website.

An Allendale parent expressed disappointment with the new providers of the Before/Aftercare program and age restrictions on those allowed to pick up children. Another parent also expressed disappointment in what they felt was a more strict and unaccommodating environment. She inquired about the policy of not allowing the aftercare students to use the playground if other children were present. Mr. Fliegel explained that is an insurance liability and safety issue for the YMCA Wyckoff, who runs the program.

Perhaps some discussion for next year's contract can occur. The change in provider was made to accommodate KinderCare which the old provider was unable to offer. Board discussion ensued on action items to pursue with the Y regarding these issues. Mr Fliegel indicated the Board does not have the authority to tell the Y how to run their program.

Another Allendale parent inquired about busing for the District as she felt the sidewalks were unsafe. Mr. Fliegel explained that Allendale is a Walking District; busing is not provided. The municipality over the past years has received and implemented many Safe School road grants to enhance road and sidewalk safety; there may be push back from many residents who do not want sidewalks on their property as they would be required to maintain them, and would be liable for any issues with them.

Meeting closed to the public for comments/questions on Non-Agenda Items.

ADJOURNMENT

On motion by Mrs. Capano and seconded by Mrs. Gundersen, and unanimously carried by roll call vote, the Board adjourned the Regular Session at 7:53 pm.

Respectfully submitted,

Mrs. Maria L. Engeleit
Business Administrator/Board Secretary