



**TECHNOLOGY**

Mr. Fliegel reported the committee did not meet, no report.

**NEGOTIATIONS**

Mr. Fliegel reported the committee did not meet, no report.

**MINUTES**

On motion by Mrs. Capano and seconded by Mrs. Gundersen, and carried by roll call vote, the Board approved the following resolution:

Mrs. Capano	YES
Mrs. Gundersen	YES
Mrs. Rosner	ABSTAIN
Mr. Fliegel	YES

BE IT RESOLVED, to approve the minutes of the following meetings:

October 16, 2019	Executive Session
October 16, 2019	Regular Session

**PERSONNEL**

On motion by Mrs. Gundersen and seconded by Mrs. Capano, and carried by roll call vote, the Board unanimously approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointments for the 2019-2020 Spring Sports Stipend Positions, as per Personnel Attachment I.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the revised staff appointment for the following Extra-Curricular stipend position for the 2019-2020 school year - *Asst. Girls Basketball Coach and Table Tennis Advisor for Winter Session*, as per Personnel Attachment II.

BE IT RESOLVED, upon recommendation of the Superintendent, to amend appointment of Dr. Nan Kurz (Board Agenda previously approved 10/16/19) at a prorated salary of ~~\$55,380~~, \$55,757, Column A, Step 1 on the Teachers' Salary Guide.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following substitute for the 2019-2020 school year:

Lisa Ingrassia                      Classroom Aide

BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment at the curriculum rate (\$40/hr), for 2.5 hours (\$100), to the following staff members for chaperoning the Brookside winter music concerts from 6:30 pm - 9:00 pm on December 5, 2019 (Chorus) and December 12, 2019 (Band):

<b>NAME</b>	<b># NIGHTS</b>	<b>HOURS</b>	<b>\$ TOTAL</b>
Kelly Falknor	2	5	\$200
Jane Cannici	1	2.5	\$100
Rita DeVries	1	2.5	\$100
Sarah Jung	1	2.5	\$100
Tracy Lewis	1	2.5	\$100
Aleksandra Todorovich	1	2.5	\$100
Fran Cagney	1	2.5	\$100
Diane Coates	1	2.5	\$100
Laura Finkelstein	1	2.5	\$100

Allison Law	1	2.5	\$100
Kelsey Snedeker	1	2.5	\$100

**EDUCATION**

On motion by Mrs. Gundersen and seconded by Mrs. Capano, and carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following field trips:

- Grade 3    Nov. 19, 2019    Walking Field Trip                      Town Hall, Allendale, NJ    Cost Per Student: \$0  
*In conjunction with Social Studies Curriculum – My Town & Me*
- Grade 8    Dec. 12, 2019    Community Food Bank                      Hillside, NJ                      Donation Per Student: \$1  
*Community service in conjunction with the 8<sup>th</sup> Grade Service Learning Projects*
- Grade 6    Mar. 20, 2020    Medieval Times                              Lyndhurst, NJ                      Cost Per Student: \$52  
*Part of the “Brain Candy” experience for 6<sup>th</sup> graders not going on the Disney Trip, this field trip is designed to provide students an opportunity to apply their newly acquired knowledge about the brain and its function.*
- Grade 6    Mar. 18, 2020    Liberty Science Center                      Jersey City, NJ                      Cost Per Student: \$35  
*To provide an engaging, authentic, alternate experience for the 6<sup>th</sup> graders not participating in the Disney Trip. The week will be spent learning about the brain and perception. On the trip to the LSC, we will provide guided learning activities in various exhibits related to the brain, perception and communication.*

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the first reading for the Policies & Regulations listed below:

- Policy & Reg. 1642                      Earned Sick Leave Law*
- Policy 3159                              Teaching Staff Member/ School District Reporting Responsibilities*
- Policy & Reg. 3218                      Use, Possession, or Distribution of Substances (Teaching Staff)*
- Policy & Reg. 4218                      Use, Possession, or Distribution of Substances (Support Staff)*
- Policy 4219                              Commercial Driver’s License Controlled Substance & Alcohol Use Testing*
- Policy 5517                              School District Issued Student Identification Cards*
- Policy & Reg. 6112                      Reimbursement of Federal and Other Grant Expenditures*
- Policy & Reg. 7440                      School District Security*
- Policy & Reg. 8600                      Student Transportation*
- Policy & Reg. 8630                      Bus Driver/ Bus Aide Responsibility*
- Policy 8670                              Transportation of Special Needs Students*
- Policy 9150                              School Visitors*
- Policy 9210                              Parent Organizations*
- Policy 9400                              News Media Relations*

BE IT RESOLVED, upon recommendation of the Superintendent, to thank the PTO for the kind offer of a \$20 credit toward book purchases at the Fall Book Fair for each of the District’s Teachers.

Mr. Fliegel expressed thanks from the Board of Education to Hillside/Brookside PTO for this credit.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the PTO Off-Site Student Event Requisition Form for the 2019-2020 school year, as per Education Attachment I.

BE IT RESOLVED, upon recommendation of the Superintendent, to thank the PTO for their generous purchase of new Hillside t-shirts for every student to be worn on future spirit days and field trips. The amount of this purchase was \$1,436.

Mr. Fliegel expressed thanks from the Board of Education to Hillside/Brookside PTO for this generous donation.

**SPECIAL EDUCATION**

On motion by Mrs. Capano and seconded by Mrs. Gundersen, and carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED, to approve payment to School Based Therapy Services, District OT provider, for an occupational therapy evaluation to be conducted for the following District student, as recommended by the Child Study Team:

SCHOOL	STUDENT #	DATE OF EVALUATION	COST
Brookside School	001806	After November 13, 2019	\$300

BE IT RESOLVED, to approve payment to Rickard Rehabilitation, District PT Provider, for a physical therapy evaluation conducted for the following District student, as recommended by the Child Study Team:

SCHOOL	STUDENT#	DATE OF EVALUATION	COST
Hillside School	001103	After November 13, 2019	\$385

BE IT RESOLVED, to amend the following resolution from the September 10, 2019 Agenda, effective November 14, 2019, as recommended by the 504 Committee for student X000702:

*BE IT RESOLVED, to approve a contact with School Based Therapy Services, for the 2019 - 2020 school year for occupational therapy services, for the following District student, at the rate of \$47.50 per 30 minute session, as per the student's IEP or 504 Plan:*

STUDENT #	SCHOOL	GRADE	FREQUENCY OF SERVICES	TOTAL COST
X000702	Hillside	K	2 x 30 minutes and	\$95.00
			<del>Ten 15 minute consults per year</del>	<del>\$237.50</del>
			Ten 30 minute consults per year	\$475.00

BE IT RESOLVED, to approve payment to Rickard Rehabilitation, District PT Provider, effective November 14, 2019, to provide physical therapy services to student #X001316, three 30 minute sessions per week, at the rate of \$62/session, as per the student's 504 Accommodation Plan.

**BUSINESS OFFICE/FINANCE**

On motion by Mrs. Capano and seconded by Mrs. Gundersen, and carried by roll call vote, the Board unanimously approved the following resolutions:

BE IT RESOLVED to approve the Report of the Secretary to the Board of Education for the month of September 2019, as per Business Attachment I.

BE IT RESOLVED, to approve the Report of the Treasurer for the month of September 2019, as per Business Attachment II.

BE IT RESOLVED, to approve the Bill List dated November 13, 2019 in the amount of \$188,544.43, as per Business Attachment III.

BE IT RESOLVED, to approve the Food Services Bill List dated November 13, 2019 in the amount of \$30,994.15, as per Business Attachment IIIA.

BE IT RESOLVED, to approve the Unemployment Bill List dated November 13, 2019 in the amount of \$3,764.61, as per Business Attachment IIIB.

BE IT RESOLVED, to approve the budgetary transfers for the month of September 2019, as per Business Attachment IV.

BE IT RESOLVED as per N.J.A.C. 6A:23A-16.10(c)4, A district board of education, after review of the school business administrator/board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district school officials hereby certifies that no fund has been over expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq. for the following seminars/workshops:

[MF1]

<b>Name</b>	<b>Conference Title</b>	<b>Place</b>	<b>Date of Trip</b>	<b>Total Estimated Expenses*</b>
P. Gomez	Techspo 2020	Harrah's, Atlantic City, NJ	1/30-31/2020	\$475
C. Danahy	2019 Learning Forward Annual Conference	Marriott, St. Louis, MO	12/10-11/2019	\$588
K. Falknor	39 <sup>th</sup> Annual Bilingual/ESL Conference	William Paterson Univ., Wayne, NJ	12/6/2019	\$135**

\*Does not include mileage and sustenance as they are contractual

\*\*ESEA Title II FY 2020 Funding will be used for the cost of this workshop

BE IT RESOLVED, to approve the disposal of reading books, with zero current net book value from Brookside School, as per Business Attachment V.

WHEREAS, the Allendale Board of Education is a party to a cooperative purchasing agreement with the State of New Jersey, a purchasing program organized pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-10; and

WHEREAS, the Local Public Contracts Law authorizes a Local Board of Education to acquire goods and services through a duly formed purchasing system without advertising for bids; and

WHEREAS, the Allendale Board of Education is in need of acquiring one (1) new 2020 Ford F-450 Chassis SD Regular Cab Truck vehicle for use ; and

WHEREAS, the State of New Jersey Purchasing Contract #A88215 has awarded a contract to Winner Ford, Cherry Hill, New Jersey; and

WHEREAS, the procurement of goods and services through the State purchasing program is an “open and fair” process under the New Jersey Pay-to-Play law, N.J.S.A. 19:44A-20.5 et seq.; now therefore,

BE IT RESOLVED, that the funds for this purchase have been appropriated in the 2019-2020 Budget; now therefore

BE IT FURTHER RESOLVED, by the Allendale Board of Education, in the County of Bergen, that the Board enter into an enter into an agreement with Winner Ford, Cherry Hill, New Jersey for one (1) new 2020 Ford F-450 Chassis SD Regular Cab Truck in the amount of \$44,690.

BE IT RESOLVED to approve the contract with Paterson School District for the 2019 -2020 School Year for a Hillside Kindergarten student, at the tuition rate of \$16,431.

BE IT RESOLVED, to approve the Application for State School Aid (ASSA) for the 2019-2020 school year, for submittal to the NJ Department of Education, Bergen County Office.

BE IT RESOLVED to approve the submission of the Mid Year Budget review reports to the Bergen County Office of the DOE.

**BUILDINGS & GROUNDS**

On motion by Mrs. Capano and seconded by Mrs. Gundersen, and carried by roll call vote, the Board unanimously approved the following resolutions:

BE IT RESOLVED, to approve the following resolution for submission of the Comprehensive Maintenance Plan for the 2019-2020 school year:

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities; and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of Allendale School District are consistent with these requirements; and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid; and

NOW THEREFORE BE IT RESOLVED, that the Allendale Public School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and M-1 for Allendale School District in compliance with Department of Education requirements, on or before the due date of November 15, 2019.

BE IT RESOLVED, to approve the *NJDOE Health and Safety Evaluation of School Building Checklists* for Hillside and Brookside Schools for the 2019-2020 school year.

**MEETING OPEN TO THE PUBLIC – NON AGENDA ITEMS**

Mr. Fliegel informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting, also available on the website.

An Allendale teacher inquired which Board member were on the Negotiations Committee; Mr. Fliegel and Dr. Prince are the sitting members.

No further public comments or questions.

**NEW BUSINESS**

On motion by Mrs. Capano and seconded by Mrs. Rosner, and carried by roll call vote, the Board unanimously approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the adjustment to the School District Calendar for the 2019-2020 school year changing Friday, December 20, 2019 from a full day to a minimum day, 12:45pm dismissal day for all students and staff.

On motion by Mrs. Capano and seconded by Mrs. Gundersen and carried by roll call vote, the Board unanimously approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the change in schedule for the Regular Meeting of the Allendale Board of Education, originally scheduled for Wednesday, December 11, 2019, to Wednesday, December 18, 2019 at 7:00 pm in the Brookside School Auditorium.

Mr. Fliegel reported that the QUAD Superintendents and Board Presidents and Vice Presidents met on November 12, 2019. Discussion included QUAD Curriculum personnel changes and ongoing function of the Office. Each QUAD District Board of Education will draft a practice/policy statement indicating benefits gained from this curriculum articulation relationship. Also discussed were: coordination of 2020-2021 and 2021-2022 district calendars; and union contract negotiations status. Next meeting will be held in the Spring of 2020.

**CORRESPONDENCE**

Mr. Fliegel read the thank you note received from the Village School, Waldwick for technology donations from Brookside School BTV.

**ADJOURNMENT**

On motion by Mrs. Capano and seconded by Mrs. Gundersen, and unanimously carried by roll call vote, the Board adjourned the Regular Session at 7:36 pm.

Respectfully submitted,

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Mrs. Maria Engeleit  
Business Administrator/Board Secretary