

Dr. Barcadepone reported that 50% of Grade 6 students attended the Disney field trip ; all reports indicate things are going well and they are having a good time. The remainder of Grade 6 students are participating in local area field trips to Medieval Times and the Liberty Science Center.

COMMITTEE REPORTS

BUILDINGS & GROUNDS

Mrs. Capano reported the committee met earlier tonight and topics discussed included projects for the 2019-2020 budget; snow removal costs; QSAC preparation; ALEOOP session start times; and request for proposals for District Architect services.

POLICY

Mrs. Capano reported the committee did not meet; no report

FINANCE

Mrs. Gundersen reported the committee met earlier tonight and topics discussed included a Special Education Therapist settlement; an AEA sidebar to the contract; the 2019-2020 budget calendar and possible facility projects, staffing needs and tax levy concerns; snow removal costs; and advertising for District Auditor and Architect services.

EDUCATION

Mrs. Gundersen reported the committee did not meet; no report.

TECHNOLOGY

Dr. Prince reported the committee did not meet; no report.

NEGOTIATIONS

Mr. Fliegel reported the committee did not meet, but they have received initial paperwork from the Allendale Administrators Association (AAA).

MINUTES

On motion by Mrs. Capano and seconded by Mrs. Gundersen, and carried by roll call vote, the Board approved the following resolution:

Mrs. Capano	YES
Mrs. Keeble	ABSENT
Dr. Prince	YES
Mrs. Gundersen	YES
Mr. Fliegel	ABSTAIN

BE IT RESOLVED, to approve the minutes of the following meetings:

November 14, 2018	Executive Session
November 14, 2018	Regular Session

On motion by Mrs. Capano and seconded by Mrs. Gundersen, and carried by roll call vote, the Board approved the following resolution:

BE IT RESOLVED, to approve the minutes of the following meeting:

Mrs. Capano	YES
Mrs. Keeble	ABSENT
Dr. Prince	ABSTAIN
Mrs. Gundersen	YES
Mr. Fliegel	YES

November 29, 2018	Special Session
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PERSONNEL

On motion by Dr. Prince and seconded by Mrs. Gundersen, and unanimously carried by roll call vote, the Board unanimously approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, to accept with regret the letter of retirement received from Ms. Barbara Hernandez, effective June 30, 2019. Ms. Hernandez will have completed her 15th year in the District at the end of the 2018-2019 school year.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve an unpaid medical leave of absence for Employee #4037, from December 13, 2018 through January 14, 2019. 2018

BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Ken Brown for an additional four hours on January 29, 2019 to attend the Quad Health/PE Articulation workshop. Mr. Brown will be paid at the curriculum rate of \$40/hour for a total of \$160.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Kristina Vassallo for an additional two hours for presenting at the QUAD Parent Wellness Series on January 29, 2019. Mrs. Vassallo will be paid at the curriculum rate of \$40/hour for a total of \$80.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Carlea Dries for an additional two hours for presenting at the QUAD Parent Wellness Series on February 28, 2019. Mrs. Dries will be paid at the curriculum rate of \$40/hour for a total of \$80.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Cassidy Rizza for an additional hour required for coverage at Hillside School on December 14, 2018. Ms. Rizzo will be paid at the curriculum rate of \$40/hour.

EDUCATION

On motion by Mrs. Capano and seconded by Mrs. Gundersen, and unanimously carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following field trip(s):

Grade 1 Friday, May 3, 2019 Turtle Back Zoo West Orange, NJ Per Student Cost \$26
To enhance both the science and nonfiction units on the study of animals.

Grades 7&8 Friday, May 17, 2019 Bergen Community College Paramus, NJ Per Student Cost \$14
Enhance the fine & performing arts curriculum through performance and workshops.

Kindergarten Monday, June 3, 2019 Tenafly Nature Ctr. Tenafly, NJ Per Student Cost \$26
Enhance our Kindergarten Science unit on plant and animal ecosystems

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the second reading and approval for the Policy & Regulation listed below:

Policy & Reg. 5561 Use of Physical Restraint and Seclusion Techniques
For Students with Disabilities

BE IT RESOLVED, upon recommendation of the Superintendent, to attest to the accuracy of the QSAC/NJ District Performance Review (DPR) for the 2018-2019 school year, as presented by the Chief School Administrator at the Board of Education's December 12, 2018 Public Session; and

BE IT FURTHER RESOLVED, to forward the DPR Excel File, the duly signed Declaration Page, and the Certified Board Resolution electronically to the NJ State Department of Education through the NJ Homeroom.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve a change in the program type for English Language Learners from an ELS (English Language Services) Program to an ESL (English as a Second Language) Program due to an increase in the number of students eligible for services. This change, which will become effective December 13, 2018, in accordance with NJ 6A:15-1.2.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the NJ Department of Education model curriculum for use with ELLs in Grades K-8, and to approve the following Course Proficiencies:

K-8 English as a Second Language (ESL)

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the Teacher Cadet Program working under the guidelines of the Center for Educator Recruitment, Retention & Advancement (CERRA) and Fairleigh Dickinson University (FDU). This program represents one of the most effective pre-collegiate teacher recruitment programs in the nation. Per the list below, these cadets are scheduled to be in both Brookside School and Hillside School from Monday, February 25, 2019 thru Friday, May 3, 2019 working under the tutelage of the teachers assigned.

TEACHER'S NAME	SCHOOL	GRADE	CADET'S NAME
Kathy Imhoff	Brookside	8- Algebra	Noor Bourmaf
Dorothy Fox	Brookside	6-8 Special Ed.	Elizabeth Healy
Kim O'Brien	Brookside	6-7 Language Arts	Kelly Keenan
Liz Walker	Brookside	6-Language Arts	Haley Kresch
Randy DeFeo	Brookside	7-Math	Victoria Messinger
Annie LoCascio	Brookside	7-Math	Kimia Moghaddam
Kitty Barnett	Brookside	6-Science	Kiley Rotella
Maria Keenan	Hillside	Kindergarten	Julia Davis
Lenore Ebnetter	Hillside	3 rd Grade	Alyson Perna

BE IT RESOLVED, upon recommendation of the Superintendent, to approve an Internship for Ms. Hayley Downing, Grade 1 Teacher; this is the culminating experience in the William Paterson University Professional Counseling: School Counseling Preparation Program. Ms. Downing will be required to complete 40 hours of internship under the supervision, and with the mentoring, of a certified Psychologist; and

BE IT FURTHER RESOLVED, to approve the appointment of Dr. Carlea Dries, District Psychologist, as supervisor and mentor for Ms. Downing effective January 13, 2019.

SPECIAL EDUCATION

On motion by Mrs. Capano and seconded by Mrs. Gundersen, and unanimously carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED, to approve payment to Rickard Rehabilitation, District PT Provider, for a Physical Therapy evaluation to be conducted after December 12, 2018, for District student #001103, at the cost of \$365, as recommended by the Child Study Team as part of a CST Evaluation.

BE IT RESOLVED, to approve payment to the Kireker Center for Child Development for a Developmental Pediatric evaluation to be conducted on December 14, 2018, for District student #001103, at the cost of \$675, as recommended by the Child Study Team as part of a CST Evaluation.

BE IT RESOLVED, to retroactively approve payment to Bergen County Special Services for an additional speech language therapy session per week, effective October 2018, for Special Education student #002017, not included as part of the tuition contract for the 2018-2019 school year, at the cost of \$260/week, as per the student’s IEP and as recommended by the Child Study Team.

BE IT RESOLVED, to approve payment to Lovette Aversa, Special Education Aide, for working with the District Behaviorist on January 9 and 23, 2019, for one hour (3:30 pm - 4:30 pm) each day, at the rate of \$18.24/hour, to support Special Education student #000201, as per the student's IEP and as recommended by the Child Study Team.

BUSINESS OFFICE/FINANCE

On motion by Dr. Prince and seconded by Mrs. Capano, and unanimously carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED to approve the Report of the Secretary to the Board of Education for the month of October and November 2018, as per Business Attachment I.

BE IT RESOLVED, to approve the Report of the Treasurer for the month of October and November 2018, as per Business Attachment II.

BE IT RESOLVED, to approve the Bill List dated December 12, 2018 in the amount of \$311,966.35, as per Business Attachment III.

BE IT RESOLVED, to approve the Food Services Bill List dated December 12, 2018 in the amount of \$20,362.46, as per Business Attachment IIIA.

BE IT RESOLVED, to approve the budgetary transfers for the month of October and November 2018, as per Business Attachment IV.

BE IT RESOLVED as per N.J.A.C. 6A:23A-16.10(c)4, A district board of education, after review of the school business administrator/board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district school officials hereby certifies that no fund has been over expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

BE IT RESOLVED, upon recommendation of the Superintendent, to retroactively** approve unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq. for the following seminars/workshops:

Name	Conference Title	Place	Date of Trip	Total Estimated Expenses*
M. Engeleit** P. Bombolevicz** K. DePol**	NJDOE/BC Prosecutor Office Training: Until Help Arrives	Bethany Church Washington Township, NJ	12/05/18	\$ - 0 -

*Does not include mileage and sustenance as they are contractual

** Consent for retroactive approval received from County Office

BE IT RESOLVED, upon recommendation of the Superintendent, to approve unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq. for the following seminars/workshops:

Name	Conference Title	Place	Date of Trip	Total Estimated Expenses*
M. Engeleit	BC Assoc. School Security Professionals	Morris County Public Safety Academy Morristown, NJ or TBD	02/06/19 04/03/19 06/05/19	\$ - 0 -
J. Karamus	Special Education Update: Policy & Practice	Ramada Plaza Conference Center, Monroe Township, NJ	TBD Jan. 2019	\$149

*Does not include mileage and sustenance as they are contractual

BE IT RESOLVED, to approve the submission of the Individuals with Disabilities Education Act (IDEA) Amendment #1 to accept and budget 2017-2018 carryover funds in the amount of \$326 into the 2018-2019 budget allocation.

BE IT RESOLVED, to accept the Comprehensive Annual Financial Report (CAFR) and the Auditor’s Management Report (AMR) on Administrative Findings, for the fiscal year ended June 30, 2018.

BE IT RESOLVED, to approve the disposal of printer E260dn (tag #1505), and of books, with zero current net book value, from Brookside School, as per Business Attachment V.

BUILDINGS & GROUNDS

On motion by Mrs. Capano and seconded by Dr. Prince, and carried by roll call vote, the Board approved the following resolution:

BE IT RESOLVED, to approve the submission of the submission of the NJDOE Health and Safety Evaluation of School Building Checklists for Hillside and Brookside Schools for the 2018-2019 school year.

MEETING OPEN TO THE PUBLIC – NON AGENDA ITEMS

Mrs. Capano informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting, also available on the website.

No further public comments or questions.

NEW BUSINESS

The 2019 – 2020 District Calendar was discussed and tabled for presentation and approval at the next meeting.

ADJOURNMENT

On motion by Mrs. Capano and seconded by Mrs. Gundersen, and unanimously carried by roll call vote, the Board adjourned the Regular Session at 7:46 pm.

Respectfully submitted,

Mrs. Maria L. Engeleit
Business Administrator/Board Secretary