

**REGULAR SESSION**

**ALLENDALE BOARD OF EDUCATION**

**December 18, 2019**

The Regular Session of the Allendale Board of Education was held in the Brookside School Learning Commons on Wednesday, December 18, 2019. President Fliegel called the meeting to order at 7:00 pm

The flag salute was led by Mr. Fliegel.

Mrs. Engeleit announced that, "The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting at least 48 hours' prior notice on the District website, bulletin boards in Brookside School and Hillside School and by like 48 hours' prior notice to the Borough Clerk, the designated newspapers, and interested parties requesting such notification."

**Roll Call**      Present:      Mr. Fliegel, President  
   Mrs. Capano, Vice President  
   Dr. Prince  
   Mrs. Gundersen  
   Mrs. Rosner

Also Present: Mrs. Maria Engeleit, Business Administrator/Board Secretary

**MEETING OPEN TO THE PUBLIC – AGENDA ITEMS ONLY**

Mr. Fliegel informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting, also available on the website.  
Meeting closed to the public for comments/questions on Agenda Items.

**BOARD PRESIDENT'S COMMENTS**

Mr. Fliegel welcomed those present, and commented that in the past 8 years, this is only the 2<sup>nd</sup> time Dr. Barcadepone had to miss a meeting. Mr. Fliegel expressed thanks to the Board for moving the meeting date from December 11<sup>th</sup> to tonight to accommodate his schedule.

**SUPERINTENDENT'S REPORT**

Mr. Fliegel advised there would be no report in Dr. Barcadepone's absence.

**COMMITTEE REPORTS**  
**BUILDINGS & GROUNDS**

Mrs. Capano reported the committee met on December 4, 2019; topics discussed included the 2020-2021 Budget calendar and facility projects for both schools; LRFP Preparation and Update and using the Schooldude Capital Forecast Module to enable data entry into the reactivated state website; updates on the 2019-2020 projects including Roof Contractor potential litigation; Window Film installation; 80 Brookside update and ARC Basketball Facility use update.

**POLICY**

Mrs. Gundersen reported the committee did not meet, no report.

**FINANCE**

Mrs. Rosner reported the committee did not meet; no report.

**EDUCATION**

Mrs. Gundersen reported the committee met on December 6, 2019 and discussion included: ART, PE and Math curriculum; ELA; Public Speaking; Field Trips; PTO Off-Site Student Events; Bias and use of language; Vaping; QUAD Curriculum Office – new job description and QUAD contract will be Developed; Realtime/Genesis and IEP’s; LLD and Counseling Rooms; Curriculum Hours; Lego Club and FDU – Multisensory Reading Course.

**TECHNOLOGY**

Dr. Prince reported the committee met earlier tonight and topics discussed included: District website; Realtime for IEP’s; Smartboard replacements; update on BTV renovation; Disaster Recovery; NESBIG training; Buffer app; and Go Guardian procedure.

**NEGOTIATIONS**

Mr. Fliegel reported the committee did not meet, no report.

**MINUTES**

On motion by Mrs. Capano and seconded by Mrs. Gundersen, and carried by roll call vote, the Board approved the following resolution:

Mrs. Capano	YES
Mr. Prince	ABSTAIN
Mrs. Gundersen	YES
Mrs. Rosner	YES
Mr. Fliegel	YES

BE IT RESOLVED, to approve the minutes of the following meetings:

November 13, 2019	Regular Session
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**PERSONNEL**

On motion by Mrs. Capano and seconded by Mrs. Gundersen, and carried by roll call vote, the Board unanimously approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following substitute for the 2019-2020 school year:

Laura Fox	Teacher
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BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Lauren Natoli, Grade 2 Teacher, to transition with Pamela Del Grande on Thursday, December 19, 2019 and Friday, December 20, 2019 at the Supplemental pay rate of \$40/hour (total 11 hours = \$440). Mrs. Natoli will be returning to the District on January 2, 2020 from her Maternity Leave.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to the following Hillside School Kindergarten Teachers for their attendance at Kindergarten Orientation on Tuesday evening, January 28, 2019 (snow date of January 30, 2019); payment for one hour each at the curriculum rate of \$40/hour:

Susan Clauss	Maria Keenan
Laura Heitman	Kelly Termini

WHEREAS, the Allendale Board of Education (hereinafter referred to as the “Board”) and Michael J. Barcadepone, Ed. D., entered into an Employment Agreement for the term commencing July 19, 2019 and expiring June 30, 2024 (hereinafter referred to as the “Present Employment Agreement”); and



Mrs. Capano	ABSTAIN
Mr. Prince	YES
Mrs. Gundersen	YES
Mrs. Rosner	YES
Mr. Fliegel	YES

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following PTO Off-Site Student Events:

Winter Dance	P1	Cost per Student: \$-0-
Year End Dance	P2	Cost per Student: \$-0-

On motion by Mrs. Gundersen and seconded by Mrs. Capano, and carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the Uniform Memorandum of Agreement, Revisions 2019, between Education and Law Enforcement Officials for the 2019-2020 school year; and

BE IT FURTHER RESOLVED, to submit five (5) duly signed copies of the 2019-2020 MOA Update, together with the District's Emergency Contact List and the Certified Resolution, to the Interim Executive County Superintendent.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the *Live Streaming Memorandum of Understanding*, pursuant to P.L.2017, C.119, between the Allendale Board of Education and the Allendale Police Department with respect to the District's video surveillance equipment that is capable of streaming live video wirelessly to a remote location; and

BE IT FURTHER RESOLVED, to forward this document and related supporting information to the Bergen County Office of the NJ State Department of Education.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the first reading and adoption of Regulation 9150, *School Visitors*. Due to time constraints, a second reading has been suspended.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the second reading and approval for the Policies & Regulations listed below:

<i>Policy &amp; Reg. 1642</i>	<i>Earned Sick Leave Law</i>
<i>Policy 3159</i>	<i>Teaching Staff Member/ School District Reporting Responsibilities</i>
<i>Policy &amp; Reg. 3218</i>	<i>Use, Possession, or Distribution of Substances (Teaching Staff)</i>
<i>Policy &amp; Reg. 4218</i>	<i>Use, Possession, or Distribution of Substances (Support Staff)</i>
<i>Policy 4219</i>	<i>Commercial Driver's License Controlled Substance &amp; Alcohol Use Testing</i>
<i>Policy &amp; Reg. 6112</i>	<i>Reimbursement of Federal and Other Grant Expenditures</i>
<i>Policy &amp; Reg. 7440</i>	<i>School District Security</i>
<i>Policy &amp; Reg. 8600</i>	<i>Student Transportation</i>
<i>Policy &amp; Reg. 8630</i>	<i>Bus Driver/Bus Aide Responsibility</i>
<i>Policy 8670</i>	<i>Transportation of Special Needs Students</i>
<i>Policy 9150</i>	<i>School Visitors</i>
<i>Policy 9400</i>	<i>News Media Relations</i>

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the revised Bilingual/ESL Plan, based on the change in program type for English Language Learners from an ESL to an ELS

program due to the decrease in the number of students eligible for services. Submission of the revised Plan is not required as per the Bureau of Bilingual/ESL Education, NJ Department of Education

**SPECIAL EDUCATION**

On motion by Mrs. Capano and seconded by Dr. Prince, and carried by roll call vote, the Board approved the following resolutions:

BE IT RESOLVED, to approve an increase in occupational therapy services with School Based Therapy Services, Inc., District OT provider, for Special Education student #001020, from 1 x 30 minutes per week to 2 x 30 minutes per week, effective December 19, 2019, at the rate of \$95.00 per week, as per the student's IEP and as recommended by the Child Study Team.

BE IT RESOLVED, to approve a contract with School Based Therapy Services, Inc., District OT provider, to conduct an occupational therapy evaluation for Special Education student #010302 as part of a re-evaluation, after December 19, 2019, at the rate of \$300, as recommended by the Child Study Team.

BE IT RESOLVED, to retroactively approve a contract with School Based Therapy Services, Inc., District OT provider, for occupational therapy services for 504 Student #X000106, effective November 20, 2019, one 30 minute session per week, at the rate of \$47.50, as recommended by the 504 Team and as per the student's 504 Accommodation Plan.

BE IT RESOLVED, to approve the tuition contract with the Ridgewood Board of Education, effective January 2, 2020, for Special Education student #001209 for the 2019-2020 School Year, (RISe Program), as per the student's IEP and as recommended by the Child Study Team.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Carrie Gabriel as a Full-Time Special Education aide for Special Education Student #001801, effective December 19, 2019, for the 2019-2020 school year at a salary of \$22,761, Step 3, on the Salary Guide for Full-Time Special Education Aides, as per the student's IEP.

**BUSINESS OFFICE/FINANCE**

On motion by Dr. Prince and seconded by Mrs. Capano, and carried by roll call vote, the Board unanimously approved the following resolutions:

BE IT RESOLVED to approve the Report of the Secretary to the Board of Education for the month of October 2019, as per Business Attachment I.

BE IT RESOLVED, to approve the Report of the Treasurer for the month of October 2019, as per Business Attachment II.

BE IT RESOLVED, to approve the Bill List dated December 18, 2019 in the amount of \$382,649.49, as per Business Attachment III.

BE IT RESOLVED, to approve the Food Services Bill List dated December 18, 2019 in the amount of \$24,347.74, as per Business Attachment IIIA.

BE IT RESOLVED, to approve the budgetary transfers for the month of October 2019, as per Business Attachment IV.

BE IT RESOLVED as per N.J.A.C. 6A:23A-16.10(c)4, A district board of education, after review of the school business administrator/board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district school officials hereby certifies that no fund has been

over expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

BE IT RESOLVED, upon recommendation of the Superintendent, to approve unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq. for the following seminars/workshops:

<i>Name</i>	<i>Conference Title</i>	<i>Place</i>	<i>Date of Trip</i>	<i>Total Estimated Expenses*</i>
A, Maroulis	BCPSA PD Breakfast	Bacari Grill, Washington Twp.	2/6/2020 4/2/2020	\$ 0
A, Maroulis	NJPSA Council & Annual Legislative Conference	Monroe Township	3/20/2020	\$ 0
C, Danahy	Teachers College Anti-Bias Curriculum Study Group	Teachers College, NYC	January 2020 – May 2020	\$ 0

[MF1]

\*Does not include mileage and sustenance as they are contractual  
 \*\*ESEA Title II FY 2020 Funding will be used for the cost of this workshop

BE IT RESOLVED, to approve the disposal of reading books, with zero current net book value from Hillside School, as per Business Attachment V.

**BUILDINGS & GROUNDS**

On motion by Dr. Prince and seconded by Mrs. Gundersen, and carried by roll call vote, the Board unanimously approved the following resolutions:

BE IT RESOLVED, to approve the proposal submitted by Settembrino Architects in the amount of \$47,500 plus reimburseables to complete the scope and construction drawings, documents, and bid package for the replacement of the fire alarm and public address systems at Brookside School. The full construction costs of the project will be included as a Capital Project in the 2020-2021 budget.

BE IT RESOLVED, to approve the proposal submitted by Settembrino Architects in the amount of \$15,000 to complete the scope and construction drawings, documents, and bid package for interior office renovations at Brookside School. The full construction costs of the project will be included as a Capital Project in the 2020-2021 budget.

BE IT RESOLVED, to approve the submission of a new Long Range Facilities Plan (LRFP) through the updated Department of Education Long Range Facilities Plan system, with data obtained and entered as per direction from the NJDOE.

BE IT RESOLVED, to approve the Facilities Condition Assessment contract with School Dude Solutions in the amount of \$14,630 (NJPA contract #110515-SDI) for data input in the Capital Forecast Module in coordination with the submission of the Long Range Facilities Plan (LRFP) to the NJDOE.

**MEETING OPEN TO THE PUBLIC – NON AGENDA ITEMS**

Mr. Fliegel informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting, also available on the website.

A resident living adjacent to Brookside School expressed concern over some of the actions of the District’s landscape company after the last snowfall. He advised the Board that Orange and Rockland will be removing a tree on his property in the near future.

A resident expressed concern over the lack of equitable multicultural information distributed during the holiday season and Santa visiting some of the Hillside classrooms. She is concerned about the lack of options for students celebrating other traditions.

A staff member inquired about the time frame and training for RealTime, the potential system replacement for Genesis. Dr. Prince indicated there will be training provided for the teachers; Mr. Fliegel explained the teacher rollout training will occur in conjunction with the rollout of the modules of the system.

Mrs. Capano thanked Ms. Claire Barnett on behalf of the Board for her tremendous work on the Brookside fall play in light of the dissolution of the Brookside Hillside Music and Arts Association (BHMAA).

No further public comments or questions.

**ADJOURNMENT**

On motion by Mrs. Gundersen and seconded by Mrs. Capano, and unanimously carried by roll call vote, the Board adjourned the Regular Session at 8:05 pm.

Respectfully submitted,

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Mrs. Maria Engeleit  
Business Administrator/Board Secretary